Position Title: Application Systems Analyst
Position #: 00100583
Salary: $49,000+ per year/full-time, exempt (from FLSA overtime)/benefited position in the 3000 professional broadband
Location: Grand Forks, ND
Closing Date: Applications received by December 1, 2014 will be given first consideration. Screening of applications will begin on December 3, 2014. Open until filled.
Description: The Application Systems Analyst provides system-level support of multi-user operating systems, hardware and software applications, including design, installation, configuration, integration, maintenance and support of these systems. This position is a member of the Enterprise Services Application Administration team and is located in Grand Forks, ND.

Minimum Qualifications:
- Bachelor's degree or equivalent combination of associate degree and work experience in a technical field.
- 2+ years of application administration experience.
- Must have a working knowledge of relational databases and client-server concepts.
- Previous experience using MS Windows and Linux operating systems to include configuration and connectivity.
- Previous experience writing technical instructions in the use of programs and/or program modifications and to communicate technical guidance and instruction to users.
- Excellent troubleshooting and problem solving skills
- Excellent verbal, written, and interpersonal skills
- Ability to think creatively, quickly learns new technologies and languages, and adapt to changes.
- Must be available to work (on occasion) evenings and weekends to support system/application needs.

Preferred Qualifications:
- Experience within a document imaging system
- Experience with Python, Flash, Flex, PHP
- Experience with enterprise level multi-tiered deployment environments (Dev, Test, Stage, Production)
- Familiarity with three-tier development (web, application, database servers), server configuration and networking fundamentals
To Apply: Applicants should submit 1). a cover letter specifically addressing the advertised qualifications 2). a current resume and 3). the names and contact information (including telephone numbers and e-mail address) of three professional references, either electronically (preferred) to jane.grinde@ndus.edu or by mail to

NDUS/Core Technology Services
Attention: Jane Grinde
4349 James Ray Drive
Grand Forks, ND 58202

by the close of business on the screening date. Applicants who are residents of ND and eligible to claim veteran’s preference must include Form DD214 with the application for employment; claims for disabled veteran’s preference must include Form DD214 and a letter less than one year old from the Department of Veterans’ Affairs indicating disability; claims for preference as the eligible spouse of a disabled or deceased veteran must include Form DD214, a marriage certificate and a letter less than one year old from the Department of Veterans’ Affairs indicating disability, or the veteran’s death certificate. Due to access to restricted information, the successful candidate will be required to complete a satisfactory criminal background check. Applicants must be eligible to work in the U.S. and I-9 employment certification is required at hire.

Persons who may need additional job information or may require accommodation or assistance with the application or interview process should contact Jane Grinde at (701) 777-1918, or e-mail jane.grinde@ndus.edu. TTY Number 1-800-366-6888.

THE NORTH DAKOTA UNIVERSITY SYSTEM was organized in 1990. It is made up of 11 public colleges and universities governed by the State Board of Higher Education. The NDUS is composed of two doctoral-granting institutions (NDSU and UND), two master’s granting institutions (MISU and VCSU), two universities that offer baccalaureate degrees (DSU and MASU), and five campuses that offer associate and trade/technical degrees (BSC, LRSC, MISUB, NDSCS and WSC).

As employers, the State of North Dakota and political subdivisions prohibit smoking in all places of state and political subdivision employment in accordance with N.D.C.C. § 23-12-10.

Equal Opportunity Employer: The State of North Dakota and this hiring agency do not discriminate on the basis of race, color, national origin, sex, genetics, religion, age, or disability in employment or the provision of services, and complies with the provisions of the North Dakota Human Rights Act.

The GRAND FORKS community offers an environment with the great amenities offered in larger urban areas, and the safety and convenience of a small community. Greater Grand Forks is an impressively cosmopolitan city, boasting a regional population of roughly 98,000 spanning two states.

Some of the features that make the community a great place to live are diverse educational opportunities, safety and low crime rate, parks and theaters, and a cost of living considerably lower than that found in large cities. To learn more about the community’s quality of life, visit www.gfchamber.com.