

## MONTHLY STATUS REPORT

# Blackboard Enterprise Learning Management System

<b>Project Name:</b>	Blackboard Enterprise LMS
<b>Sponsor:</b>	Darin King
<b>Report Type:</b>	Execution
<b>For Period:</b>	May (April 12- May 24)
<b>Project Manager:</b>	Angela O'Leary

### EXECUTIVE SUMMARY

Overall Summary	Prior Status	Green	Current Status	Green
<b>Green</b>	The project is within 20% variance of the currently approved baseline for budget and schedule and is expected to substantially meet all of the business objectives established in the startup report.			
<b>Yellow</b>	The project has exceeded 20% variance of the currently approved baseline for budget and/or schedule and is expected to substantially meet all of the business objectives established in the startup report.			
<b>Red</b>	The project is at risk of termination, or at risk of not substantially meeting the business objectives established in the startup report.			
<p>Overall, the project status is both <b>green</b> for the schedule and budget this month. Below are the details on the project.</p> <p><b>SaaS</b> MaSU have converted the remaining 1930 term courses. Their post implementation meeting is scheduled for the last week in May. NDSU has migrated their 1930 term courses to SaaS and UAT (user acceptance testing) is in progress. NDSU has an estimated 50+ extended courses needing to be exported and moved to SaaS. This process should be completed by early part of June.</p> <p><b>SIS Integration</b> Working to schedule a kickoff call with NDSU to begin testing Grades Integration during the month of June.</p> <p><b>Governance-</b> decision document found <a href="#">HERE</a> No decisions were made this past month. Governance is refining the proposal to restructure the Governance committee to transition from a project to an operational committee. Governance's goal is to approve the proposal by the next meeting, scheduled for June 4<sup>th</sup> allowing time for the ESC to provide input during the June 19<sup>th</sup> meeting.</p> <p><b>Ally Implementation</b> LRSC scheduled a kickoff call with Blackboard to begin their implementation.</p>				

# MONTHLY STATUS REPORT

## COST MANAGEMENT

Summary		Prior Status	Green	Current Status	Green								
<b>Green</b>	Variance to cost is within 10%												
<b>Yellow</b>	Variance to cost equals or exceeds 10%, but is within 20%												
<b>Red</b>	Variance to cost equals or exceeds 20%												
<ul style="list-style-type: none"> <li>Blackboard is currently working on a SOW to assist with the course copy process, goal is to improve how long the process takes. Proposing to use Innovation funds, if Governance approves.</li> <li>Below budget 2.2% <table border="1" data-bbox="430 499 1242 640"> <thead> <tr> <th>Innovation Fund Use</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>Total Usage</td> <td>\$ 00.00</td> </tr> <tr> <td>Innovation Fund Total (Renewed Sept. 18-Sept. 19)</td> <td>\$ 50,000.00</td> </tr> <tr> <td><b>Balance</b></td> <td><b>\$ 50,000.00</b></td> </tr> </tbody> </table> </li> </ul>						Innovation Fund Use	Cost	Total Usage	\$ 00.00	Innovation Fund Total (Renewed Sept. 18-Sept. 19)	\$ 50,000.00	<b>Balance</b>	<b>\$ 50,000.00</b>
Innovation Fund Use	Cost												
Total Usage	\$ 00.00												
Innovation Fund Total (Renewed Sept. 18-Sept. 19)	\$ 50,000.00												
<b>Balance</b>	<b>\$ 50,000.00</b>												
<ul style="list-style-type: none"> <li>The budget is showing savings due to the following: <ul style="list-style-type: none"> <li>Campuses have opted for remote Bb training versus onsite therefore there is no travel cost</li> </ul> </li> </ul>													
Budget Type	Original Budget	Current Revised Baseline 2019 May	Actual Cost	% Cost Variance	Over Under	Estimate at Completion							
Blackboard Software	\$1,236,102	\$ 276,930.61	\$1,513,035.61										
Blackboard Services	\$497,200	\$0	\$497,200										
ePlus	\$503,676	\$0	\$503,678.00										
Travel Costs	\$133,000	\$0	\$53,859.51										
Risk	\$0	\$0											
<b>Project Budget</b>	<b>\$2,369,978.00</b>	<b>\$276,930.61</b>	<b>\$2,567,773.12</b>	<b>2.2%</b>	<b>Under</b>	<b>\$ 2,586,673.12</b>							
Help Desk (eColleges 1 <sup>st</sup> year)	\$0	\$39,500	\$39,500										
Learn Admin Certification for CTS	\$0	\$6,400	\$6,400										
Learn Admin Certification for System Admins	\$0	\$17,095	\$17,095										
B2 Customization	\$0	\$216,000	\$216,000										
Reporting Dashboard	\$0	\$18,230	\$18,230										
DDA Training	\$0	\$16,000	\$16,000										
Reporting Dashboard	\$0	\$233,000	\$233,000										
Basic LTI modification			\$3,000.00										
Custom Ally Reporting			\$47,000										
<b>Baseline Sub-Total</b>	<b>\$2,369,978.00</b>	<b>\$3,243,135.61</b>	<b>\$3,163,998.12</b>										
Management Reserve	\$647,000.00	\$50,000											
<b>Total Budget</b>	<b>\$3,016,980.00</b>	<b>\$3,293,910.61</b>											

# MONTHLY STATUS REPORT

## SCHEDULE MANAGEMENT

Summary	Prior Status	Green	Current Status	Green
<b>Green</b>	Variance to schedule is within 10%			
<b>Yellow</b>	Variance to schedule equals or exceeds 10%, but is within 20%			
<b>Red</b>	Variance to schedule equals or exceeds 20%			

High-level milestones are outlined in the chart below. These milestones have been broken down into smaller tasks that are monitored for status tracking purposes by CTS PM.

Milestones that are flagged as having “Some Issues Delays”:

- System Governance Decisions continue to be flagged for the following reasons:
  - Topics are time sensitive and continue to require a quick turnaround from the campuses
  - Encouraging information sharing and improved communication among committee members continues to be a priority

### PROJECT TIMELINE/STATUS: North Dakota University System



On Track/No Issues  
Some Issues/Delays  
At Risk  
Complete

School	Current LMS	Targeted Go Live Date*	% Complete (Overall)	eCollege 1-day planning onsite	Kick off	ATP	System Gov/Decisions	Course Conversion	TPD Intro Meeting	SIS Integration	SaaS Migration	Learn Training (Admin)	Learn Training (End User)	Collab Training	Grades Integration with SIS	Help Desk Services	BZ Custom Work**	DDA Training**	Collab Link Report**	Reporting Framework*
System		See below	100%	N/A	Oct '16	Nov '16		N/A	Oct '16	May '17	May '17					N/A	Aug '17	Jun '18	Feb '18	
BSC	eCollege	UVE	100%	Oct '16	Oct '16	Nov '16	N/A	June '17	Oct '16	Mar '17	May '17	Feb '17	Feb '17	Feb '18	N/A	Apr '17	N/A	N/A	Feb '18	N/A
LRSC	eCollege	UVE	100%	Oct '16	Oct '16	Dec '16	N/A	June '17	Oct '16	Mar '17	May '17	Feb '17	Feb '17	Feb '18	N/A	Apr '17	N/A	N/A	Feb '18	N/A
NDSCS	eCollege	UVE	100%	Oct '16	Oct '16	Nov '16	N/A	June '17	Oct '16	Mar '17	May '17	Mar '17	Feb '17	Mar '18	N/A	Apr '17	N/A	N/A	Feb '18	N/A
VCSU	Learn	UVE	100%	N/A	Nov '16	Feb '17	N/A	N/A	Mar '17	July '17	Aug '17				N/A	N/A	July '17	N/A	Nov '17	N/A
MISU	Learn	UVE	100%	N/A	Nov '16	Mar '17	N/A	N/A		Dec '18	Dec '18			Nov '17	N/A	N/A	N/A	N/A		N/A
UND	Learn	UVE	100%	N/A	Nov '16	Feb '17	N/A	N/A	Apr '17	July '17	Aug '17			Aug '17	N/A	N/A	N/A	N/A	Nov '17	N/A
NDSU	Learn	May 2019	100%	N/A	Nov '16	Mar '17	N/A	N/A	Apr '17	Mar '19	Mar '19				N/A	N/A	Jan '18	N/A		N/A
WSC	Moodle	UVE	100%	N/A	Nov '16	Jan '17	N/A	July '17	Feb '17	July '17	Aug '17	Mar '18	Apr '17	Mar '18	N/A	N/A	N/A	N/A	Feb '18	N/A
DCB	Moodle	UVE	100%	N/A	Nov '16	May '17	N/A	May '18		Nov '17	May '18	Feb '18			N/A	N/A	N/A	N/A	Oct '18	N/A
DSU	Moodle	UVE	100%	N/A	Nov '16	Apr '17	N/A	Jan '19	Dec '17	Dec '17	Jan '18				N/A	N/A	N/A	N/A	Oct '18	N/A
MaSU	Moodle	May 2018~	95%	N/A	Nov '16	Apr '17	N/A		May '17	Feb '18	May '18	Mar '18			N/A	N/A	N/A	N/A		N/A

Note: The NDSU system office currently uses Moodle, but for internal courses only, vs for student facing courses.

\*Go live date is defined as when students is accessing the course and the instructor is teaching from it.

\*\*Additional SOW from Innovation Fund

~ Soft launch with full go live May 2019

Project Start Date	Original Baseline End Date	Current Revised End Date	% Schedule Variance	Ahead Behind	Estimated Completion Date
10/1/2016	03/30/2018	08/15/2019	2.0%	BEHIND	09/06/2019

## MONTHLY STATUS REPORT

### SCOPE MANAGEMENT

<b>Summary</b>			
This project report will include the high-level change control and milestone acceptance summary.			
<b>Change Control Log Summary</b>			
<b>Change #</b>	<b>Description</b>	<b>Action: Accept/Reject</b>	<b>Action Date</b>
<b>Comments:</b>			
<b>Milestone Acceptance Log Summary</b>			
<b>Deliverable #</b>	<b>Description</b>	<b>Action: Accept/Reject</b>	<b>Action Date</b>
67	Collaborative Links Report for MaSU, MiSU, and NDSU complete	Accept	05/22/2019
<b>Comments:</b>			

### RISK/ISSUE MANAGEMENT

<b>Summary</b>			
There are no issues or risks to report this month			
<b>Risk Management Log Summary</b>			
<b>Risk #</b>	<b>Description</b>	<b>Action</b>	<b>Action Date</b>
<b>Comments:</b>			
No Issues or Risks reported this month			
<b>Issue Management Log Summary</b>			
<b>Issue #</b>	<b>Description</b>	<b>Action</b>	<b>Action Date</b>