

MONTHLY STATUS REPORT

Blackboard Enterprise Learning Management System

Project Name:	Blackboard Enterprise LMS
Sponsor:	Darin King
Report Type:	Execution
For Period:	April (March 16-April 12)
Project Manager:	Angela O'Leary

EXECUTIVE SUMMARY

Overall Summary	Prior Status	Green	Current Status	Green
Green	The project is within 20% variance of the currently approved baseline for budget and schedule and is expected to substantially meet all of the business objectives established in the startup report.			
Yellow	The project has exceeded 20% variance of the currently approved baseline for budget and/or schedule and is expected to substantially meet all of the business objectives established in the startup report.			
Red	The project is at risk of termination, or at risk of not substantially meeting the business objectives established in the startup report.			

Overall, the project status is both **green** for the schedule and budget this month. Below are the details on the project.

SaaS

Both MaSU and NDSU have 1930 courses left to migration to SaaS. This work is scheduled to be completed at the end of spring term.

SIS Integration

NDSU needs to test the Grades Integration on STG during the months of April/May.

Governance- decision document found [HERE](#)

No decisions were made this past month. Governance is currently working on a proposal to restructure the Governance committee to transition from a project to an operational committee. Once Governance has approved of the restructure, the Executive Steering Committee will have an opportunity to review the proposal and provide feedback and grant approval.

Ally Implementation

Campus	Kickoff	Technical Setup	Deployment & Adoption Plan	Training
BSC	Complete	Courses enabled on STG- complete Tools Overview- complete Courses to enable to PRD- not started		
DSU	Complete	Courses to enable to PRD- not started	Detailed Agenda sent	
MaSU	Complete	Courses enabled on STG- complete Tools Overview- complete	Detailed Agenda sent Remote Session Workshop Planning- In progress	Completed two sections of Accessibility Fundamentals for Instructors and Courses- complete
NDSU	Complete	Courses enabled to STG- complete Tools Overview- complete	Workshops- complete Plan Development- complete Monthly Check-ins – 2 complete	Completed two sections of Accessibility Fundamentals for Instructors and Courses- complete
UND	Complete	Courses enabled on STG- complete Tools Overview- complete	Workshops- complete Plan Development- complete Monthly Check-ins - 1 complete	
WSC	Complete	Courses enabled on STG- complete Tools Overview- complete	Workshops- complete Plan Development- complete Monthly Check-ins- 1 complete	

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VCSU	Complete	Courses enabled on STG- complete Tools Overview- complete Courses to Enable to PRD- complete Reports Overview- complete Reports Setup for campus- complete	Workshops- complete Plan Development- complete Monthly Check-ins- 1 complete	Course Materials: Accessibility Fundamentals for Instructors and Course- complete Remote Instructor Training- complete
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Reporting

- There is one remaining report to be worked on:

Report Name	Status
Contextual Grades	Need to schedule a meeting with the work group

MONTHLY STATUS REPORT

COST MANAGEMENT

Summary	Prior Status	Green	Current Status	Green								
Green	Variance to cost is within 10%											
Yellow	Variance to cost equals or exceeds 10%, but is within 20%											
Red	Variance to cost equals or exceeds 20%											
<ul style="list-style-type: none"> Paid invoice for the Ally product revising the baseline budget by an increase of \$276,930.61 Below budget 2.2% 												
<table border="1" style="width: 80%; margin: auto; border-collapse: collapse;"> <thead> <tr style="background-color: #d9e1f2;"> <th style="width: 70%;">Innovation Fund Use</th> <th style="width: 30%;">Cost</th> </tr> </thead> <tbody> <tr> <td>Total Usage</td> <td style="text-align: right;">\$ 00.00</td> </tr> <tr style="background-color: #d9e1f2;"> <td>Innovation Fund Total (Renewed Sept. 18-Sept. 19)</td> <td style="text-align: right;">\$ 50,000.00</td> </tr> <tr style="background-color: #ffff00;"> <td>Balance</td> <td style="text-align: right;">\$ 50,000.00</td> </tr> </tbody> </table>					Innovation Fund Use	Cost	Total Usage	\$ 00.00	Innovation Fund Total (Renewed Sept. 18-Sept. 19)	\$ 50,000.00	Balance	\$ 50,000.00
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Balance	\$ 50,000.00											
<ul style="list-style-type: none"> The budget is showing savings due to the following: <ul style="list-style-type: none"> Campuses have opted for remote Bb training versus onsite therefore there is no travel cost 												
Budget Type	Original Budget	Current Revised Baseline <small>2019 April</small>	Actual Cost	% Cost Variance	Over Under	Estimate at Completion						
Blackboard Software	\$1,236,102	\$ 276,930.61	\$1,513,035.61									
Blackboard Services	\$497,200	\$0	\$497,200									
ePlus	\$503,676	\$0	\$503,678.00									
Travel Costs	\$133,000	\$0	\$53,859.51									
Risk	\$0	\$0										
Project Budget	\$2,369,978.00	\$276,930.61	\$2,567,773.12	2.2%	Under	\$ 2,586,673.12						
Help Desk (eColleges 1 st year)	\$0	\$39,500	\$39,500									
Learn Admin Certification for CTS	\$0	\$6,400	\$6,400									
Learn Admin Certification for System Admins	\$0	\$17,095	\$17,095									
B2 Customization	\$0	\$216,000	\$216,000									
Reporting Dashboard	\$0	\$18,230	\$18,230									
DDA Training	\$0	\$16,000	\$16,000									
Reporting Dashboard	\$0	\$233,000	\$233,000									
Basic LTI modification			\$3,000.00									
Custom Ally Reporting			\$47,000									
Baseline Sub-Total	\$2,369,978.00	\$3,243,135.61	\$3,163,998.12									
Management Reserve	\$647,000.00	\$50,775										
Total Budget	\$3,016,980.00	\$3,293,910.61										

MONTHLY STATUS REPORT

SCHEDULE MANAGEMENT


Summary	Prior Status	Green	Current Status	Green
Green	Variance to schedule is within 10%			
Yellow	Variance to schedule equals or exceeds 10%, but is within 20%			
Red	Variance to schedule equals or exceeds 20%			

High-level milestones are outlined in the chart below. These milestones have been broken down into smaller tasks that are monitored for status tracking purposes by CTS PM.

Milestones that are flagged as having “Some Issues Delays”:

- System Governance Decisions continue to be flagged for the following reasons:
 - Topics are time sensitive and continue to require a quick turnaround from the campuses
 - Encouraging information sharing and improved communication among committee members continues to be a priority

PROJECT TIMELINE/STATUS: North Dakota University System



On Track/No Issues
Some Issues/Delays
At Risk
Complete

School	Current LMS	Targeted Go Live Date*	% Complete (Overall)	eCollege 1-day planning onsite	Kick off	ATP	System Gov/ Decisions	Course Conversion	TPD Intro Meeting	SIS Integration	SaaS Migration	Learn Training (Admin)	Learn Training (End User)	Collab Training	Grades Integration with SIS	Help Desk Services	B2 Custom Work**	DDA Training**	Collab Link Report**	Reporting Framework**
System		See below	100%	N/A	Oct '16	Nov '16		N/A	Oct '16	May '17	May '17	Feb '17	Feb '17			N/A	Aug '17	Jun '18	Feb '18	
BSC	eCollege	LIVE	100%	Oct '16	Oct '16	Nov '16	N/A	June '17	Oct '16	Mar '17	May '17	Feb '17	Feb '17		N/A	Apr '17	N/A	N/A	Feb '18	N/A
LRSC	eCollege	LIVE	100%	Oct '16	Oct '16	Dec '16	N/A	June '17	Oct '16	Mar '17	May '17	Feb '17	Feb '17	Feb '18	N/A	Apr '17	N/A	N/A	Feb '18	N/A
NDSCS	eCollege	LIVE	100%	Oct '16	Oct '16	Nov '16	N/A	June '17	Oct '16	Mar '17	May '17	Mar '18	Feb '17	Mar '18	N/A	Apr '17	N/A	N/A	Feb '18	N/A
VCSU	Learn	LIVE	100%	N/A	Nov '16	Feb '17	N/A	N/A	Mar '17	July '17	Aug '17				N/A	N/A	July '17	N/A	Nov '17	N/A
MISU	Learn	LIVE	100%	N/A	Nov '16	Mar '17	N/A	N/A		Dec '18	Dec '18			Nov '17	N/A	N/A	N/A	N/A	Feb '18	N/A
UND	Learn	LIVE	100%	N/A	Nov '16	Feb '17	N/A	N/A	Apr '17	July '17	Aug '17			Aug '17	N/A	N/A	N/A	N/A	Nov '17	N/A
NDSU	Learn	May 2019	100%	N/A	Nov '16	Mar '17	N/A	N/A	Apr '17	Mar '19	Mar '19				N/A	N/A	Jan '18	N/A	Feb '18	N/A
WSC	Moodle	LIVE	100%	N/A	Nov '16	Jan '17	N/A	July '17	Feb '17	July '17	Aug '17	Mar '18	Apr '17	Mar '18	N/A	N/A	N/A	N/A	Feb '18	N/A
DCB	Moodle	LIVE	100%	N/A	Nov '16	May '17	N/A	May '18		Nov '17	May '18	Feb '18			N/A	N/A	N/A	N/A	Oct '18	N/A
DSU	Moodle	LIVE	100%	N/A	Nov '16	Apr '17	N/A	Jan '19	Dec '17	Dec '17	Jan '18				N/A	N/A	N/A	N/A	Oct '18	N/A
MaSU	Moodle	May 2018~	95%	N/A	Nov '16	Apr '17	N/A		May '17	Feb '18	May '18	Mar '18			N/A	N/A	N/A	N/A	Feb '18	N/A

Note: The NDUS system office currently uses Moodle, but for internal courses only, vs for student facing courses.

*Go live date is defined as when students is accessing the course and the instructor is teaching from it.

**Additional SOW from Innovation Fund

~ Soft launch with full go live May 2019

Project Start Date	Original Baseline End Date	Current Revised End Date	% Schedule Variance	Ahead Behind	Estimated Completion Date
10/1/2016	03/30/2018	08/15/2019	0.4%	BEHIND	08/20/2019

MONTHLY STATUS REPORT

SCOPE MANAGEMENT

Summary			
This project report will include the high-level change control and milestone acceptance summary.			
Change Control Log Summary			
Change #	Description	Action: Accept/Reject	Action Date
Comments:			
Milestone Acceptance Log Summary			
Deliverable #	Description	Action: Accept/Reject	Action Date
Comments:			

RISK/ISSUE MANAGEMENT

Summary			
There are no issues or risks to report this month			
Risk Management Log Summary			
Risk #	Description	Action	Action Date
Comments:			
No Issues or Risks reported this month			
Issue Management Log Summary			
Issue #	Description	Action	Action Date