Position Title: Associate Developer Analyst

Salary: $15.00 per hour, part-time, non-benefited
Non-exempt position (eligible for over-time)

Location: Grand Forks, ND

Closing Date: Open until filled

Description: The Associate Developer Analyst is responsible for assisting the CTS Identity and Access Management (IAM) team with various tasks to support the creation and management of NDUS Identifiers and access to corresponding resources. Work will be performed during normal Monday through Friday, 8:00am-5:00pm, business hours. Tasks are performed using approved and consistent design specifications and best practices. Along with this position, the IAM team consists of a senior developer, senior business analyst, and business analyst. Work is scheduled and performed with general guidance and direction of the manager of IAM and the rest of the team. This position is located in Grand Forks, ND.

Minimum Qualifications:
- Associate’s degree in an IT field, or must be currently working towards a degree in an IT field.
- Previous experience working in an IT environment
- Ability to work both independently and together as team player
- Effective interpersonal, oral and written communication skills
- Strong customer service skills
- Previous programming experience

Preferred Qualifications:
- Previous experience working in a higher education setting

To Apply: Applicants should submit 1). a cover letter specifically addressing the advertised qualifications 2). a current resume and 3). the names and contact information (including telephone numbers and e-mail address) of three professional references, either electronically (preferred) to jane.grinde@ndus.edu or by mail to

NDUS/Core Technology Services
Attention: Jane Grinde
4349 James Ray Drive
Grand Forks, ND 58202

by the close of business on the screening date. Applicants who are residents of ND and eligible to claim veteran’s preference must include Form DD214 with the application for employment; claims for disabled veteran’s preference must include Form DD214 and a letter less than one year old from the Department of Veterans’ Affairs indicating disability; claims for preference as the eligible spouse of a disabled or deceased veteran must include Form DD214, a marriage certificate and a letter less than one year old from the Department of Veterans’ Affairs indicating disability, or the veteran’s death certificate. Due to access to restricted information, the successful candidate will be required to complete a satisfactory criminal background check. Applicants must be eligible to work in the U.S. and I-9 employment certification is required at hire.

Persons who may need additional job information or may require accommodation or assistance with the application or interview process should contact Jane Grinde at (701) 777-1918, or e-mail jane.grinde@ndus.edu, TTY Number 1-800-366-6888.
THE NORTH DAKOTA UNIVERSITY SYSTEM was organized in 1990. It is made up of 11 public colleges and universities governed by the State Board of Higher Education. The NDUS is composed of two doctoral-granting institutions (NDSU and UND), two master's granting institutions (MISU and VCSU), two universities that offer baccalaureate degrees (DSU and MASU), and five campuses that offer associate and trade/technical degrees (BSC, LRSC, MISUB, NDSCS and WSC).

As employers, the State of North Dakota and political subdivisions prohibit smoking in all places of state and political subdivision employment in accordance with N.D.C.C. § 23-12-10.

Equal Opportunity Employer: The State of North Dakota and this hiring agency do not discriminate on the basis of race, color, national origin, sex, genetics, religion, age, or disability in employment or the provision of services, and complies with the provisions of the North Dakota Human Rights Act.

The GRAND FORKS community offers an environment with the great amenities offered in larger urban areas, and the safety and convenience of a small community. Greater Grand Forks is an impressively cosmopolitan city, boasting a regional population of roughly 98,000 spanning two states. Some of the features that make the community a great place to live are diverse educational opportunities, safety and low crime rate, parks and theaters, and a cost of living considerably lower than that found in large cities. To learn more about the community’s quality of life, visit www.gfchamber.com.