



## CORE TECHNOLOGY SERVICES

**Effective 2/1/2019 --This position has been closed as unfilled.**

**Position Title:** Network Analyst

**Position #:** 00100393

**Salary:** Minimum starting annual salary \$60,000+ per year/full-time, exempt (from FLSA overtime), benefited position in the 3000 broadband

**Location:** Grand Forks, ND

**Closing Date:** Applications received by 4:30 p.m. on February 13, 2019 will be given first consideration. Screening of applications will begin on February 14, 2019. Open until filled.

**Description:** The Network Analyst is responsible for supporting network functions and services for NDUS institutions and the datacenter. This position has primary responsibility for installation, configuration, upgrades, and support for reliable communication for 24X7 voice, video and data services for the campus. It is responsible for physical asset management and shares responsibility for maintaining accurate documentation. This position works within the network services team, CTS, and with UND campus IT staff to plan and coordinate installation of services, and to troubleshoot, analyze and resolve network connectivity, and performance issues. This position is responsible for meeting security requirements and will consider security ramifications in all aspects of the job. This position works both independently, and in conjunction with team members, using approved and consistent design specifications and best practices that are developed in ongoing collaboration within NDUS and with UND. Along with this position, the network team consists of a network architect, network engineers and analysts. Work is scheduled and performed with general guidance and direction of the manager of Network Services. This position is located in Grand Forks, ND.

### Minimum Qualifications:

- Bachelor's degree in information systems, engineering, computer science, or a related field or equivalent education plus work experience
- Knowledge of hardware and software components of enterprise voice, video and data communications networks
- Knowledge of OSI layers and multi-protocol network environments
- Experience with network diagnostic utilities and tools
- Effective interpersonal, oral and written communication skills with ability to successfully convey ideas and contribute in team environment.

### Preferred Qualifications:

- 3+ years of experience working with network connectivity hardware and software components
- Experience with physical and virtual multi-protocol network environments
- Experience with network analysis, SNMP management, and troubleshooting within the OSI model
- Knowledge of network security systems and principles
- Previous experience working in a higher education setting

**To Apply:** Applicants should send a cover letter **specifically addressing the above qualifications**, a current resume, and the names and contact information (including telephone numbers and e-mail address) of three professional references, either electronically (preferred) to [jane.grinde@ndus.edu](mailto:jane.grinde@ndus.edu) or by mail to:

**NDUS  
Attention: Jane Grinde  
600 E Boulevard Ave, Dept 215  
Bismarck, ND 58505-0230**

by the closing date stated above. Applicants who are residents of North Dakota and eligible to claim veteran's preference must include Form DD214 with the application for employment; claims for disabled veteran's preference must include Form DD214 and a letter less than one year old from the Department of Veterans' Affairs indicating disability; claims for preference as the eligible spouse of a disabled or deceased veteran must include Form DD214, a marriage certificate and a letter less than one year old from the Department of Veterans' Affairs indicating disability, or the veteran's death certificate. Due to access to restricted information, the successful candidate will be required to complete a satisfactory criminal background check. **Applicants must be eligible to work in the U.S. and I-9 employment certification is required at hire.**

Persons who may need additional job information or may require accommodation or assistance with the application or interview process should contact Jane Grinde at (701) 328.4217, or e-mail [jane.grinde@ndus.edu](mailto:jane.grinde@ndus.edu). TTY Number 1-800-366-6888.

THE NORTH DAKOTA UNIVERSITY SYSTEM was organized in 1990. It is made up of 11 public colleges and universities governed by the State Board of Higher Education. The NDUS is composed of two doctoral-granting institutions (NDSU and UND), two master's granting institutions (MISU and VCSU), two universities that offer baccalaureate degrees (DSU and MASU), and five campuses that offer associate and trade/technical degrees (BSC, LRSC, MISUB, NDSCS and WSC).

Applications for public employment will be confidential unless deemed a finalist. Public entities including the State Board of Higher Education and NDUS institutions shall determine finalists for open positions consistent with N.D.C.C. Section §44-04-18.27. Applications for public employment of non-finalists and any records related to those applications which contain information that could reasonably be used to identify an applicant are confidential.

As employers, the State of North Dakota and political subdivisions prohibit smoking in all places of state and political subdivision employment in accordance with N.D.C.C. § 23-12-10.

Equal Opportunity Employer: The State of North Dakota and this hiring agency do not discriminate on the basis of race, color, national origin, sex, genetics, religion, age, or disability in employment or the provision of services, and complies with the provisions of the North Dakota Human Rights Act.

The GRAND FORKS community offers an environment with the great amenities offered in larger urban areas, and the safety and convenience of a small community. Greater Grand Forks is an impressively cosmopolitan city, boasting a regional population of roughly 98,000 spanning two states.

Some of the features that make the community a great place to live are diverse educational opportunities, safety and low crime rate, parks and theaters, and a cost of living considerably lower than that found in large cities. To learn more about the community's quality of life, visit [www.gfchamber.com](http://www.gfchamber.com)