

MONTHLY STATUS REPORT

Blackboard Enterprise Learning Management System

Project Name:	Blackboard Enterprise LMS
Sponsor:	Darin King
Report Type:	Execution
For Period:	December (November 15- December 13)
Project Manager:	Angela O'Leary

EXECUTIVE SUMMARY

Overall Summary	Prior Status	Green	Current Status	Green
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Green	The project is within 20% variance of the currently approved baseline for budget and schedule and is expected to substantially meet all of the business objectives established in the startup report.
Yellow	The project has exceeded 20% variance of the currently approved baseline for budget and/or schedule and is expected to substantially meet all of the business objectives established in the startup report.
Red	The project is at risk of termination, or at risk of not substantially meeting the business objectives established in the startup report.

Overall, the project status is both **green** for the schedule and budget this month. Below are the details on the project.

SaaS

- DSU and MiSU continue work in preparation to be completely on Blackboard Learn by spring term 1930.
- MaSU will have 16 spring courses to convert in May along with 40 summer courses to convert in March. They plan to be completely on Blackboard by May 2019.
- NDSU is testing their custom B2's, Bb Manager and Bb Snow. Weekly calls are ongoing, discussing the exporting and migration of courses.

SIS Integration

- Grades Integration Update- DCB, DSU, NDSCS, VCSU, and WSC have completed their testing of the functionality, BSC and MiSU continue to test. Currently, there have been no issues, therefore, scheduled for full go live spring term 1930. LRSC, MaSU, and UND were the pilot testers back in September.
- NDSU will begin testing on STG during the spring term (1930) in preparation for summer go-live term (1940).

Governance

- There has been two decisions made this quarter:
 - Postgres upgrade the database to version 9.6 for both STG and PRD environments on Dec. 24th
 - Schedule SafeAssign to be down for MiSU migration Dec. 26-27, 2019
- Recap of Decisions Made to Date- [HERE](#)- updated on December 4, 2018
- MaSU has replaced voting member Craig Keating with Alissa Perkins, Node Administrator

Ally Implementation

- An add-on product that makes your LMS digital content more accessible, it Integrates seamlessly with Blackboard Learn, automatically checks course materials against WCAG 2.0 accessibility standards, provides students with accessible alternative formats such as audio and electronic braille, delivers guidance to instructors to improve the accessibility of their course content
- Five campuses (DSU, NDSCS, UND, VCSU, and WSC) have volunteered to serve as pilot campuses. Kick off calls with each of the campuses are complete. Each campus will have their own schedule to implement.

Reporting

- There is one remaining report to be worked on:

Report Name	Status
Contextual Grades	Need to schedule a meeting with the work group

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Training

- CTS is coordinating with Blackboard to provide system wide training on three areas based on a survey the campuses completed:
 - Building online communities
 - Presenting dynamic content
 - Monitoring and retaining students
- Timeline for training is sometime in January 2019

COST MANAGEMENT

Summary	Prior Status	Green	Current Status	Green								
Green	Variance to cost is within 10%											
Yellow	Variance to cost equals or exceeds 10%, but is within 20%											
Red	Variance to cost equals or exceeds 20%											
<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr style="background-color: #d9e1f2;"> <th style="width: 60%;">Innovation Fund Use</th> <th style="width: 40%;">Cost</th> </tr> </thead> <tbody> <tr> <td>Total Usage</td> <td style="text-align: right;">\$ 00.00</td> </tr> <tr> <td>Innovation Fund Total (Renewed Sept. 18-Sept. 19)</td> <td style="text-align: right;">\$ 50,000.00</td> </tr> <tr> <td style="background-color: #ffff00;">Balance</td> <td style="text-align: right; background-color: #ffff00;">\$ 50,000.00</td> </tr> </tbody> </table>					Innovation Fund Use	Cost	Total Usage	\$ 00.00	Innovation Fund Total (Renewed Sept. 18-Sept. 19)	\$ 50,000.00	Balance	\$ 50,000.00
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<ul style="list-style-type: none"> • The budget is showing savings due to the following: <ul style="list-style-type: none"> ○ Campuses have opted for remote Bb training versus onsite therefore there is no travel cost 												
Budget Type	Original Budget	Current Revised Baseline <small>2018 December</small>	Actual Cost	% Cost Variance	Over Under	Estimate at Completion						
Blackboard Software	\$1,236,102	\$0	\$1,236,105									
Blackboard Services	\$497,200	\$0	\$497,200									
ePlus	\$503,676	\$0	\$150,000									
Travel Costs	\$133,000	\$0	\$53,859.51									
Risk	\$0	\$0										
Project Budget	\$2,369,978.00	\$0	\$1,937,164.51	2.5%	Under	\$ 2,310,337.79						
Help Desk (eColleges 1 st year)	\$0	\$39,500	\$39,500									
Learn Admin Certification for CTS	\$0	\$6,400	\$6,400									
Learn Admin Certification for System Admins	\$0	\$17,095	\$17,095									
B2 Customization	\$0	\$216,000	\$216,000									
Reporting Dashboard	\$0	\$18,230	\$18,230									
DDA Training	\$0	\$16,000	\$16,000									
Reporting Dashboard	\$0	\$233,000	\$233,000									
Basic LTI modification			\$3,000.00									
Custom Ally Reporting			\$47,000									
Baseline Sub-Total	\$2,369,978	\$2,913,203	\$2,533,389.51									
Management Reserve	\$597,000.00	\$50,775										
Total Budget	\$2,966,978.00	\$2,919,203										

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SCHEDULE MANAGEMENT

Summary	Prior Status	Green	Current Status	Green
Green	Variance to schedule is within 10%			
Yellow	Variance to schedule equals or exceeds 10%, but is within 20%			
Red	Variance to schedule equals or exceeds 20%			

High-level milestones are outlined in the chart below. These milestones have been broken down into smaller tasks that are monitored for status tracking purposes by CTS PM.

Milestones that are flagged as having “Some Issues Delays”:

- System Governance Decisions continue to be flagged for the following reasons:
 - Topics are time sensitive and continue to require a quick turnaround from the campuses
 - Encouraging information sharing and improved communication among committee members continues to be a priority

PROJECT TIMELINE/STATUS: North Dakota University System

On Track/No Issues
Some Issues/Delays
At Risk
Complete

School	Current LMS	Targeted Go Live Date*	% Complete (Overall)	eCollege 1-day planning onsite	Kick off	ATP	System Gov/ Decisions	Course Conversion	TPD Intro Meeting	SIS Integration	SaaS Migration	Learn Training (Admin)	Learn Training (End User)	Collab Training	Grades Integration with SIS	Help Desk Services	B2 Custom Work**	DDA Training**	Collab Link Report**	Reporting Framework**
System		See below	100%	N/A	Oct '16	Nov '16		N/A	Oct '16	May '17	May '17					N/A	Aug '17	Jun '18	Feb '18	
BSC	eCollege	LIVE	100%	Oct '16	Oct '16	Nov '16	N/A	June '17	Oct '16	Mar '17	May '17	Feb '17	Feb '17		N/A	Apr '17	N/A	N/A	Feb '18	N/A
LRSC	eCollege	LIVE	100%	Oct '16	Oct '16	Dec '16	N/A	June '17	Oct '16	Mar '17	May '17		Feb '17	Feb '18	N/A	Apr '17	N/A	N/A	Feb '18	N/A
NDSCS	eCollege	LIVE	100%	Oct '16	Oct '16	Nov '16	N/A	June '17	Oct '16	Mar '17	May '17	Mar '18	Feb '17	Mar '18	N/A	Apr '17	N/A	N/A	Feb '18	N/A
YCSU	Learn	LIVE	100%	N/A	Nov '16	Feb '17	N/A	N/A	Mar '17	July '17	Aug '17				N/A	N/A	July '17	N/A	Nov '17	N/A
MISU	Learn	Jan 2019	80%	N/A	Nov '16	Mar '17	N/A	N/A							Nov '17	N/A	N/A	N/A	N/A	N/A
UNND	Learn	LIVE	100%	N/A	Nov '16	Feb '17	N/A	N/A	Apr '17	July '17	Aug '17			Aug '17	N/A	N/A	N/A	N/A	Nov '17	N/A
NDSU	Learn	May 2019	20%	N/A	Nov '16	Mar '17	N/A	N/A	Apr '17						N/A	N/A	Jan '18	N/A		N/A
WSC	Moodle	LIVE	100%	N/A	Nov '16	Jan '17	N/A	July '17	Feb '17	July '17	Aug '17	Mar '18	Apr '17	Mar '18	N/A	N/A	N/A	N/A	Feb '18	N/A
DCB	Moodle	LIVE	100%	N/A	Nov '16	May '17	N/A	May '18		Nov '17	May '18	Feb '18			N/A	N/A	N/A	N/A	Oct '18	N/A
DSU	Moodle	LIVE	95%	N/A	Nov '16	Apr '17	N/A		Dec '17	Dec '17	Jan '18				N/A	N/A	N/A	N/A	Oct '18	N/A
MaSU	Moodle	May 2018~	80%	N/A	Nov '16	Apr '17	N/A		May '17	Feb '18	May '18	Mar '18			N/A	N/A	N/A	N/A		N/A

Note: The NDUS system office currently uses Moodle, but for internal courses only, vs for student facing courses.

*Go live date is defined as when students is accessing the course and the instructor is teaching from it.

**Additional SOW from Innovation Fund

~ Soft launch with full go live May 2019

Project Start Date	Original Baseline End Date	Current Revised End Date	% Schedule Variance	Ahead Behind	Estimated Completion Date
10/1/2016	03/30/2018	08/15/2019	3.1%	Behind	09/18/2019

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SCOPE MANAGEMENT

Summary			
This project report will include the high-level change control and milestone acceptance summary.			
Change Control Log Summary			
Change #	Description	Action: Accept/Reject	Action Date
Comments:			
Milestone Acceptance Log Summary			
Deliverable #	Description	Action: Accept/Reject	Action Date
Comments:			

RISK/ISSUE MANAGEMENT

Summary			
There are no issues or risks to report this month			
Risk Management Log Summary			
Risk #	Description	Action	Action Date
Comments:			
No Issues or Risks reported this month			
Issue Management Log Summary			
Issue #	Description	Action	Action Date