Council of University Student Aid Directors (CUSAD)  
MINUTES  
Thursday, July 26, 2018  
Conference Call

PRESENT
BSC Scott Lingen  
DCB April Abrahamson  
DSU Chris Meek  
LRSC Katie Nettell  
MaSU Shirley Hanson  
MiSU Laurie Weber, Lindsey Benson  
NDSU Bonnie Litton, Sandy Prudhomme, Jeff Jacobs  
NDSCS Shelley Blome, Sheila Dolan  
UND Kellie Choate, Janelle Kilgore  
VCSU Marcia Pritchert  
WSC Heather Fink  
CTS Crystal Tangsrud, Sue Applegren, Tom McNaughton  
SLSC Kelly Bisek  
NDUS Brenda Zastoupil, Alexandria Bauer

NOT PRESENT

Chris called the meeting to order at 1:30pm.

ADDITIONS TO AGENDA

NEW BUSINESS

1. Approval of June Minutes  
Scott motions to approve June Minutes  
Laurie seconds the motion  
Motion passes  
Minutes approved
2. **CTS Updates – Crystal**
   - **Upcoming Outages**
     - **Production**
       - 8/5 from 8pm to 12am: History Run (Degree Run 1830)
       - 8/26 from 8pm to 12am: History Run (End of Term 1840)
     - **Production Migration Freeze**: August 14-28
   - **Highpoint Course Auditor Demo Revisit** – a demo will be scheduled late September at the earliest.
   - **DUO Implementation for Staff/Faculty** – DUO for students has been tabled
   - **Loan Counseling Working group** – review mass customized process and delivered process. Testing has been happening
   - **Project Review (see attached)** –
     - **NDU_0026_FA Ready for Packaging Query** – No opposition for removal
     - **NDU_0065_FA Review Status Verification** (*Process*) – Related to Suspended ISIR and ISIR load. Requesting the Loan Counseling working group to look at. Revisit at next meeting.
     - **NDU_FA_0076 ISIR Cross Reference Report** – Revisit at next meeting
     - **NDU_FA_0078 Missing Loan Checklist** – Requesting the Loan Counseling working group to look at. Revisit at next meeting.
     - **NDU_FA_0090 COOP Students Listing** – No opposition for removal
     - **NDU_FA_0105 Early Estimate File** – No opposition for removal
     - **NDU_FA_0155 Academic Records Review** – Keeping
     - **NDU_FA_0157 SF External Award** – Keeping
     - **NDU_FA_0192 NDU Packaging Loan Year Projection** – Revisit at next meeting
     - **NDU_FA_0234 Indebtedness Estimator** – No opposition for removal
     - **NDU_FA_0249 Career or Plan Change** – Keeping

   It should be in production no later than the 13th. Please test if it can find “blank” grades.

4. **Fund Authorization Message – Sandra Prudhomme**
   The end of the first sentence in the message be revised as follows: “and any other educationally related charges billed to my account.” Please review the wording on your messages sent to you from Sue. Any changes are school specific and can be made quickly. Send the new verbiage in a ticket.
5. **CUSAD Chair Rotation – Chris Meek**  
August 1 – July 31  
Next rotation is Katie Nettell  
Cancel August meeting.

**Additions**

**Old Business**

**MEETING ADJOURNED**  
No meeting in August. The next meeting is Thursday, September 20 at 1:30 pm. Chris adjourned the meeting at 2:14 pm.

Minutes prepared by Alexandria Bauer, NDUS