

Monthly Status Report

Blackboard Enterprise Learning Management System

Project Name:	Blackboard Enterprise LMS
Sponsor:	Darin King
Report Type:	Execution
For Period:	August (July 14 th –August 10 th)
Project Manager:	Angela O’Leary

EXECUTIVE SUMMARY

Overall Summary	Prior Status	Green	Current Status	Green
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Green	The project is within 20% variance of the currently approved baseline for budget and schedule and is expected to substantially meet all of the business objectives established in the startup report.
Yellow	The project has exceeded 20% variance of the currently approved baseline for budget and/or schedule and is expected to substantially meet all of the business objectives established in the startup report.
Red	The project is at risk of termination, or at risk of not substantially meeting the business objectives established in the startup report.

Overall, the project status is **green** for the schedule this month and **green** for the budget. Below is more detail on the project and expected accomplishments for this month. Overall, the system continues to displayed positive performance and stability and looking forward to a promising fall semester.

SaaS

- Dickinson State continues to work on converting/rebuilding courses for faculty for the fall term (1910) and plan to be on Blackboard SaaS completely 100% by spring term (1930).
- Mayville State continues to work on converting courses for faculty for the upcoming fall term (1910) and also plans to be on Blackboard SaaS completely 100% by spring term (1930)
- Work has begun to migrate courses for MiSU for the Non-Sis Accounts for the upcoming fall term (1910) and used as a pilot and plan to be completely on Blackboard SaaS by spring term (1930)

SIS Integration

- Grades Integration Update- Both the CTS and Blackboard teams are preparing to include campuses to test the grades integration. Expectation is for end user testing to begin in September, after the fall term start up. Those testing will be provided a test script, expectations, timelines and a process to submit issues.

Governance

There has been one decision made this month. Governance voted to move to a System Course template beginning July 31, 2018.

- Recap of Decisions Made to Date- [HERE](#) - updated on July 31, 2018

Building Blocks / LTIs

CTS tested the custom Basic LTI modification to redesign permissions to the configuration settings. The changes were installed to Production and communication was sent out to the Blackboard Node Admins. including a video describing the change.

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Reporting

- There will be five reports built by either CTS or Blackboard to start. There have been work groups assigned to each report with the purpose to identify requirements prior to development.

Report Name	Status
Active Courses	Development is somewhat complete and asked for user acceptance testing from the work group.
Contextual Grades	Need to schedule a meeting with the Work Group
Course Activity	Blackboard has completed development and turned it over for user acceptance testing with the work group to review by August 9 th .
Student/Faculty Logins	Development and End User Acceptance testing complete. Planning to be available in Production by August 10 th .
Term-Based Courses Non-term Based Courses/Orgs	Complete and in Production

Training

- Direct Data Access training completed last month. Participates felt it was a positive experience and look forward to applying what they learned on their campus. Blackboard has offered an additional remote training for those that were not able to make the face to face session. Nine participates have signed up for the remote training, and a call has been scheduled to review any prep work that needs to be complete along with reviewing expectations of the training.

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COST MANAGEMENT

Summary	Prior Status	Green	Current Status	Green
Green	Variance to cost is within 10%			
Yellow	Variance to cost equals or exceeds 10%, but is within 20%			
Red	Variance to cost equals or exceeds 20%			

- There has been one decision to use the innovation funds for:
 - a. Limit access to the Basic LTI settings for Node Administrators
 - Blackboard has modified the Basic LTI and CTS has been testing and installed to Production

Innovation Fund Use	Cost
Basic LTI revision	\$ 3,000.00
Total Usage	\$ 3,000.00
Innovation Fund Total (Renewed Sept. 17-Sept. 18)	\$ 50,000.00
Balance	\$ 47,000.00

- The budget is showing savings due to the following:
 - All outstanding invoices have been processed to date
 - Campuses have opted for remote Bb training versus onsite therefore there is no travel cost

Budget Type	Original Budget	Current Revised Baseline 2018 March	Actual Cost	% Cost Variance	Over Under	Estimate at Completion
Blackboard Software	\$1,236,102	\$0	\$1,236,105			
Blackboard Services	\$497,200	\$0	\$497,200			
ePlus	\$503,676	\$0	\$150,000			
Travel Costs	\$133,000	\$0	\$52454.79			
Risk	\$0	\$0				
Project Budget	\$2,369,978.00	\$0	\$ 1,935,759.79	2.5%	Under	\$ 2,310,337.79
Help Desk (eColleges 1 st year)	\$0	\$39,500	\$39,500			
Learn Admin Certification for CTS	\$0	\$6,400	\$6,400			
Learn Admin Certification for System Admins	\$0	\$17,095	\$17,095			
B2 Customization	\$0	\$216,000	\$216,000			
Reporting Dashboard	\$0	\$18,230	\$18,230			
DDA Training	\$0	\$16,000	\$16,000			
Reporting Dashboard	\$0	\$233,000	\$233,000			
Basic LTI modification			\$3,000.00			
Baseline Sub-Total	\$2,369,978	\$2,913,203	\$ 2,484,984.79			
Management Reserve	\$597,000.00	\$47,775				
Total Budget	\$2,966,978.00	\$2,919,203				

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SCHEDULE MANAGEMENT

Summary	Prior Status	Green	Current Status	Green
Green	Variance to schedule is within 10%			
Yellow	Variance to schedule equals or exceeds 10%, but is within 20%			
Red	Variance to schedule equals or exceeds 20%			

High-level milestones are outlined in the chart below. These milestones have been broken down into smaller tasks that are monitored for status tracking purposes by CTS PM.

Milestones that are flagged as having “Some Issues Delays”:

- System Governance Decisions continue to be flagged for the following reasons:
 - Topics are time sensitive and continue to require a quick turnaround from the campuses
 - Encouraging information sharing and improved communication among committee members continues to be a priority

PROJECT TIMELINE/STATUS: North Dakota University System



School	Current LMS	Targeted Go Live Date*	% Complete (Overall)	eCollege 1-day planning onsite	Kick off	ATP	System Gov/ Decisions	Course Conversion	TPD Intro Meeting	SIS Integration	SaaS Migration	Learn Training (Admin)	Learn Training (End User)	Collab Training	Grades Integration with SIS	Help Desk Services	B2 Custom Work**	DDA Training**	Collab Link Report**	Reporting Framework**
System		See below	100%	N/A	Oct '16	Nov '16			Oct '16	May '17	May '17					N/A	Aug '17	Jun '18	Feb '18	
BSC	eCollege	LIVE	100%	Oct '16	Oct '16	Nov '16	N/A	June '17	Oct '16	Mar '17	May '17	Feb '17	Feb '17		N/A	Apr '17	N/A	N/A	Feb '18	N/A
LRSC	eCollege	LIVE	100%	Oct '16	Oct '16	Dec '16	N/A	June '17	Oct '16	Mar '17	May '17		Feb '17		N/A	Apr '17	N/A	N/A	Feb '18	N/A
NDSCS	eCollege	LIVE	100%	Oct '16	Oct '16	Nov '16	N/A	June '17	Oct '16	Mar '17	May '17		Feb '17		N/A	Apr '17	N/A	N/A	Feb '18	N/A
VCSU	Learn	LIVE	100%	N/A	Nov '16	Feb '17	N/A	N/A	Mar '17	July '17	Aug '17				N/A	N/A	July '17	N/A	Nov '17	N/A
MISU	Learn	Jan 2019	70%	N/A	Nov '16	Mar '17	N/A	N/A							N/A	N/A	N/A	N/A		N/A
UND	Learn	LIVE	100%	N/A	Nov '16	Feb '17	N/A	N/A	Apr '17	July '17	Aug '17			Aug '17	N/A	N/A	N/A	N/A	Nov '17	N/A
NDSU	Learn	May 2019	20%	N/A	Nov '16	Mar '17	N/A	N/A	Apr '17						N/A	N/A	Jan '18	N/A		N/A
WSC	Moodle	LIVE	100%	N/A	Nov '16	Jan '17	N/A	July '17	Feb '17	July '17	Aug '17		Apr '17		N/A	N/A	N/A	N/A	Feb '18	N/A
DCB	Moodle	LIVE	100%	N/A	Nov '16	May '17	N/A	May '18		Nov '17	May '18				N/A	N/A	N/A	N/A		N/A
DSU	Moodle	LIVE	100%	N/A	Nov '16	Apr '17	N/A		Dec '17	Dec '17	Jan '18				N/A	N/A	N/A	N/A		N/A
MSU	Moodle	May 2018*	80%	N/A	Nov '16	Apr '17	N/A		May '17	Feb '18	May '18				N/A	N/A	N/A	N/A		N/A

Note: The NDUS system office currently uses Moodle, but for internal courses only, vs for student facing courses.

*Go live date is defined as when students is accessing the course and the instructor is teaching from it.

**Additional SOW from Innovation Fund

~ Soft launch with full go live May 2019

Project Start Date	Original Baseline End Date	Current Revised End Date	% Schedule Variance	Ahead Behind	Estimated Completion Date
10/1/2016	03/30/2018	08/15/2019	4.7%	Behind	09/16/2019

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SCOPE MANAGEMENT

Summary			
This project report will include the high-level change control and milestone acceptance summary.			
Change Control Log Summary			
Change #	Description	Action: Accept/Reject	Action Date
Comments:			
Milestone Acceptance Log Summary			
Deliverable #	Description	Action: Accept/Reject	Action Date
Comments:			

RISK/ISSUE MANAGEMENT

Summary			
There are no issues or risks to report this month			
Risk Management Log Summary			
Risk #	Description	Action	Action Date
Comments:			
Issue Management Log Summary			
Issue #	Description	Action	Action Date