

## Monthly Status Report

# Blackboard Enterprise Learning Management System

<b>Project Name:</b>	Blackboard Enterprise LMS
<b>Sponsor:</b>	Darin King
<b>Report Type:</b>	Execution
<b>For Period:</b>	June (May 12 <sup>th</sup> -June 13 <sup>th</sup> )
<b>Project Manager:</b>	Angela O'Leary

### EXECUTIVE SUMMARY

<b>Overall Summary</b>	<b>Prior Status</b>	<b>Green</b>	<b>Current Status</b>	<b>Green</b>
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<b>Green</b>	The project is within 20% variance of the currently approved baseline for budget and schedule and is expected to substantially meet all of the business objectives established in the startup report.
<b>Yellow</b>	The project has exceeded 20% variance of the currently approved baseline for budget and/or schedule and is expected to substantially meet all of the business objectives established in the startup report.
<b>Red</b>	The project is at risk of termination, or at risk of not substantially meeting the business objectives established in the startup report.

Overall, the project status is **green** for the schedule this month and **green** for the budget. Below is more detail on the project and expected accomplishments for this month. Overall, the system continues to displayed positive performance and stability.

Executive Steering Committee approved to rebaseline the Blackboard project last month. As of May 11<sup>th</sup> the project was behind by 17.7% (still in the yellow) but quickly falling into the red. Once the schedule was rebaselined a week later, May 25, the schedule reflects the schedule in the green behind by only 1.0%

#### SaaS

- Dickinson State continues to work on converting/rebuilding courses for faculty for the fall term (1910) and plan to be on Blackboard SaaS completely 100% by spring term (1930).
- Mayville State continues to work on converting courses for faculty for the upcoming fall term (1910) and also plans to be on Blackboard SaaS completely 100% by spring term (1930)
- Work will begin to migrate courses for MiSU for the Non-Sis Accounts for the upcoming fall term (1910) and used as a pilot and plan to be completely on Blackboard SaaS by spring term (1930)

#### SIS Integration

- Grades Integration Update- Round two testing completed successfully. Campus Solutions has upgraded their STAGE environment to PT 8.55. Both teams (CTS/Bb) continue to test Round 3 to ensure all scenarios have tested successfully (Campus Solutions STG to Blackboard STG environments). Testing will run through the end of July 2018 and will include end user testing. Campus Solutions is also working on a training document to guide faculty and the registrars on the grades integration for when the campuses go live. The goal is to roll out Grades Integration for the upcoming fall term (1910) allowing a selected number of campuses/faculty to pilot the functionality to ensure everything is working as desired with an expectation of a full rollout for spring term (1930).

#### Governance

There have been no decision made this past month-

- Recap of Decisions Made to Date- [HERE](#) - updated on May 08, 2018

#### Building Blocks / LTIs

Blackboard continues to work on the custom Basic LTI modification to redesign permissions to the configuration settings. Blackboard hopes to have the changes ready for CTS to test by June 15<sup>th</sup>.

## Monthly Status Report

### Reporting

- There will be five reports built by either CTS or Blackboard to start. There have been work groups assigned to each report with the purpose to identify requirements prior to development.

Report Name	Work Group Members
Active Courses	Diane Lundeen; Chad Bushy (UND); Mike O'Toole (DCB); Chris Gonnella (MaSU); Sheri Saltveit (MiSU); Brad Mills; Joseph Munowenyu (VCSU); Corey, Janna, Randy, Patti (CTS)
Contextual Grades	Diane Lundeen; Chad Bushy (UND); Alissa Perkins (MaSU); Sheri Saltveit (MiSU); Need someone from (NDSU); Corey, Janna, Randy, Patti (CTS); Dan Shumm (Bb)
Course Activity	Diane Lundeen; Chad Bushy (UND); Alissa Perkins; Chris Gonnella (MaSU); Sheri Saltveit (MiSU); Andy Wakeford (LRSC); Wanda Worrel (NDSCS); Daphne Hauk; Lane Huber (BSC); Anthony Willer; Laura Fetting (DSU); Brad Mills; Joseph Munowenyu (VCSU); Katie Peterson (WSC); Corey, Janna, Randy, Patti (CTS); Dan Shumm (Bb)
Student/Faculty Logins	Diane Lundeen; Chad Bushy (UND); Alissa Perkins (MaSU); Sheri Saltveit (MiSU); Andy Wakeford (LRSC); Wanda Worrel (NDSCS); Anthony Willer; Laura Fetting (DSU); Katie Peterson (WSC); Kayla O'Toole (DCB); Brad Mills; Joseph Munowenyu (VCSU) Corey, Janna, Randy, Patti (CTS)
Top 10 Courses in Terms of Course Storage Size	Diane Lundeen; Chad Bushy (UND); Chris Gonnella- MaSU; Sheri Saltveit- MiSU; Laura Fetting (DSU); Corey, Janna, Randy, Patti (CTS)

### Training

- Direct Data Access training is scheduled for June 26-27 in Fargo. There are eight participants signed up for the training from BSC, LRSC, MaSU, NDSCS, NDSU, UND, and VCSU. An additional remote training will be scheduled at a later date for those that were not able to make the face to face training. You can find more information on the training requirements [HERE](#).

# Monthly Status Report

## COST MANAGEMENT

<b>Summary</b>	<b>Prior Status</b>	<b>Green</b>	<b>Current Status</b>	<b>Green</b>
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<b>Green</b>	Variance to cost is within 10%
<b>Yellow</b>	Variance to cost equals or exceeds 10%, but is within 20%
<b>Red</b>	Variance to cost equals or exceeds 20%

- There has been one decision to use the innovation funds for:
  - a. Limit access to the Basic LTI settings for Node Administrators
    - Blackboard has started modifying the Basic LTI and ready for CTS to by June 15, 2018

Innovation Fund Use	Cost
Basic LTI revision	\$ 3,000.00
<b>Total Usage</b>	<b>\$ 3,000.00</b>
<b>Innovation Fund Total (Renewed Sept. 17-Sept. 18)</b>	<b>\$ 50,000.00</b>
<b>Balance</b>	<b>\$ 47,000.00</b>

- The budget is showing savings due to the following:
  - All outstanding invoices have been processed to date
  - Campuses have opted for remote Bb training versus onsite therefore there is no travel cost

Budget Type	Original Budget	Current Revised Baseline 2018 March	Actual Cost	% Cost Variance	Over Under	Estimate at Completion
Blackboard Software	\$1,236,102	\$0	\$1,236,105			
Blackboard Services	\$497,200	\$0	\$497,200			
ePlus	\$503,676	\$0	\$150,000			
Travel Costs	\$133,000	\$0	\$52454.79			
Risk	\$0	\$0				
<b>Project Budget</b>	<b>\$2,369,978.00</b>	<b>\$0</b>	<b>\$ 1,935,759.79</b>	<b>2.9%</b>	<b>Under</b>	<b>\$ 2,310,337.79</b>
Help Desk (eColleges 1 <sup>st</sup> year)	\$0	\$39,500	\$39,500			
Learn Admin Certification for CTS	\$0	\$6,400	\$6,400			
Learn Admin Certification for System Admins	\$0	\$17,095	\$17,095			
B2 Customization	\$0	\$216,000	\$216,000			
Reporting Dashboard	\$0	\$18,230	\$18,230			
DDA Training	\$0	\$16,000	\$16,000			
Reporting Dashboard	\$0	\$233,000	\$233,000			
Basic LTI modification			\$3,000.00			
<b>Baseline Sub-Total</b>	<b>\$2,369,978</b>	<b>\$2,913,203</b>	<b>\$ 2,484,984.79</b>			
Management Reserve	\$597,000.00	\$47,775				
<b>Total Budget</b>	<b>\$2,966,978.00</b>	<b>\$2,919,203</b>				

# Monthly Status Report

## SCHEDULE MANAGEMENT

Summary	Prior Status	Green	Current Status	Green
<b>Green</b>	Variance to schedule is within 10%			
<b>Yellow</b>	Variance to schedule equals or exceeds 10%, but is within 20%			
<b>Red</b>	Variance to schedule equals or exceeds 20%			

High-level milestones are outlined in the chart below. These milestones have been broken down into smaller tasks that are monitored for status tracking purposes by CTS PM.

Milestones that are flagged as having "Some Issues Delays":

- System Governance Decisions continue to be flagged for the following reasons:
  - Topics are time sensitive and continue to require a quick turnaround from the campuses
  - Encouraging information sharing and improved communication among committee members continues to be a priority

### PROJECT TIMELINE/STATUS: North Dakota University System

■ On Track/No Issues  
■ Some Issues/Delays  
■ At Risk  
■ Complete

School	Current LMS	Targeted Go Live Date*	% Complete (Overall)	eCollege 1-day planning onsite	Kick off	ATP	System Gov/ Decisions	Course Conversion	TPD Intro Meeting	SIS Integration	SaaS Migration	Learn Training (Admin)	Learn Training (End User)	Collab Training	Grades Integration with SIS	Help Desk Services	B2 Custom Work**	DDA Training**	Collab Link Report**	Reporting Framework**
System		See below	100%	N/A	Oct '16	Nov '16			Oct '16	May '17	May '17					N/A	Aug '17		Feb '18	
BSC	eCollege	LIVE	100%	Oct '16	Oct '16	Nov '16	N/A	June '17	Oct '16	Mar '17	May '17	Feb '17	Feb '17		N/A	Apr '17	N/A	N/A	Feb '18	N/A
LRSC	eCollege	LIVE	100%	Oct '16	Oct '16	Dec '16	N/A	June '17	Oct '16	Mar '17	May '17		Feb '17		N/A	Apr '17	N/A	N/A	Feb '18	N/A
NDSCS	eCollege	LIVE	100%	Oct '16	Oct '16	Nov '16	N/A	June '17	Oct '16	Mar '17	May '17		Feb '17		N/A	Apr '17	N/A	N/A	Feb '18	N/A
VCSU	Learn	LIVE	100%	N/A	Nov '16	Feb '17	N/A	N/A	Mar '17	July '17	Aug '17				N/A	N/A	July '17	N/A	Nov '17	N/A
MRSU	Learn	Jan 2019	50%	N/A	Nov '16	Mar '17	N/A	N/A							N/A	N/A	N/A	N/A		N/A
UND	Learn	LIVE	100%	N/A	Nov '16	Feb '17	N/A	N/A	Apr '17	July '17	Aug '17			Aug '17	N/A	N/A	N/A	N/A	Nov '17	N/A
NDSU	Learn	May 2019	20%	N/A	Nov '16	Mar '17	N/A	N/A	Apr '17	July '17	Aug '17				N/A	N/A	Jan '18	N/A		N/A
WSC	Moodle	LIVE	100%	N/A	Nov '16	Jan '17	N/A	July '17	Feb '17	July '17	Aug '17		Apr '17		N/A	N/A	N/A	N/A	Feb '18	N/A
DCB	Moodle	Live	50%	N/A	Nov '16	May '17	N/A	May '18			May '18				N/A	N/A	N/A	N/A		N/A
DSU	Moodle	Live	50%	N/A	Nov '16	Apr '17	N/A		Dec '17	Dec '17	Jan '18				N/A	N/A	N/A	N/A		N/A
MaSU	Moodle	May 2018~	50%	N/A	Nov '16	Apr '17	N/A		May '17	Feb '18	May '18				N/A	N/A	N/A	N/A		N/A

Note: The NDUS system office currently uses Moodle, but for internal courses only, vs for student facing courses.

\*Go live date is defined as when students is accessing the course and the instructor is teaching from it.

\*\*Additional SOW from Innovation Fund

~ Soft launch with full go live May 2019

Project Start Date	Original Baseline End Date	Current Revised End Date	% Schedule Variance	Ahead Behind	Estimated Completion Date
10/1/2016	03/30/2018	08/15/2019	1.0%	Behind	08/21/2019

# Monthly Status Report

## SCOPE MANAGEMENT

<b>Summary</b>			
This project report will include the high-level change control and milestone acceptance summary.			
<b>Change Control Log Summary</b>			
<b>Change #</b>	<b>Description</b>	<b>Action: Accept/Reject</b>	<b>Action Date</b>
<b>Comments:</b>			
<b>Milestone Acceptance Log Summary</b>			
<b>Deliverable #</b>	<b>Description</b>	<b>Action: Accept/Reject</b>	<b>Action Date</b>
<b>Comments:</b>			

## RISK/ISSUE MANAGEMENT

# Monthly Status Report

<b>Summary</b>			
There are no issues or risks to report this month			
<b>Risk Management Log Summary</b>			
<b>Risk #</b>	<b>Description</b>	<b>Action</b>	<b>Action Date</b>
<b>Comments:</b>			
<b>Issue Management Log Summary</b>			
<b>Issue #</b>	<b>Description</b>	<b>Action</b>	<b>Action Date</b>