

## Monthly Status Report

# Blackboard Enterprise Learning Management System

<b>Project Name:</b>	Blackboard Enterprise LMS
<b>Sponsor:</b>	Darin King
<b>Report Type:</b>	Execution
<b>For Period:</b>	May (April 12 <sup>th</sup> -May 11 <sup>th</sup> )
<b>Project Manager:</b>	Angela O'Leary

### EXECUTIVE SUMMARY

<b>Overall Summary</b>	<b>Prior Status</b>	<b>Green</b>	<b>Current Status</b>	<b>Green</b>
------------------------	---------------------	--------------	-----------------------	--------------

<b>Green</b>	The project is within 20% variance of the currently approved baseline for budget and schedule and is expected to substantially meet all of the business objectives established in the startup report.
<b>Yellow</b>	The project has exceeded 20% variance of the currently approved baseline for budget and/or schedule and is expected to substantially meet all of the business objectives established in the startup report.
<b>Red</b>	The project is at risk of termination, or at risk of not substantially meeting the business objectives established in the startup report.

Overall, the project status is **yellow** for the schedule this month and **green** for the budget. Below is more detail on the project and expected accomplishments for this month. Overall, the system continues to displayed positive performance and stability.

Executive Steering Committee will be presented with a request to rebaseline the schedule for MaSU, MiSU, and NDSU. Rebaselining allows the project to revise the schedule so it does not reflect on monthly reports as being in a red status and past due. At the point of rebaselining the project, we can begin to measure progress accurately for the remaining tasks for each of the campuses.

UND and NDSU have officially requested their own instance of Blackboard. This request will require SBHE action/approval.

#### SaaS Migration/Conversion of Courses

- Dakota College of Bottineau has converted all summer/fall/spring courses to SaaS PRD environment - QA/UAT for fall courses is underway
- Dickinson has converted summer courses being taught in SaaS to PRD environment
- Mayville State has converted all summer courses being taught in SaaS to PRD environment

#### SIS Integration

- Grades Integration Update- Campus Solutions has upgraded the Test environment to PT 8.55 and Blackboard has removed the dedicated certificate and replaced it with the delivered SAN certificate and both teams have completed preliminary testing successfully without issues. Both teams (CTS/Bb) continue to test Round one to ensure all scenarios have tested successfully. Next steps are to move into Round two testing (Campus Solutions STG to Blackboard STG environments). Testing will run through the end of June 2018.

#### Governance

There have been two decision made this past month-

- Q2-2018 Installed to Production Environment August 9, 2018 beginning at 6 pm CT
- Take SafeAssign offline to migrate MiSU data to SaaS Production environment beginning at 6 pm CT
- Recap of Decisions Made to Date- [HERE](#) - updated on May 08, 2018

#### Reporting

CTS is collecting information submitted by campuses to identify reports to develop by CTS or Blackboard team.

# Monthly Status Report

## **Building Blocks / LTIs**

The SOW for the custom Basic LTI modification to redesign permissions to the configuration settings has been approved and work is underway. Blackboard is working on the redesign and should have a mockup in the STAGE environment for testing.

## **Training**

- Direct Data Access training is scheduled for June 26-28. CTS has asked the campuses to submit names of individuals who would like to participate in the training. You can find more information on the training [HERE](#).

# Monthly Status Report

## COST MANAGEMENT

<b>Summary</b>	<b>Prior Status</b>	<b>Green</b>	<b>Current Status</b>	<b>Green</b>
----------------	---------------------	--------------	-----------------------	--------------

<b>Green</b>	Variance to cost is within 10%
<b>Yellow</b>	Variance to cost equals or exceeds 10%, but is within 20%
<b>Red</b>	Variance to cost equals or exceeds 20%

- There has been one decision to use the innovation funds for:
  - a. Limit access to the Basic LTI settings for Node Administrators
    - Blackboard has started modifying the Basic LTI
    - Should be ready for testing sometime in mid- May

Innovation Fund Use	Cost
Basic LTI revision	\$ 3,000.00
<b>Total Usage</b>	<b>\$ 3,000.00</b>
<b>Innovation Fund Total (Renewed Sept. 17-Sept. 18)</b>	<b>\$ 50,000.00</b>
<b>Balance</b>	<b>\$ 47,000.00</b>

- The budget is showing savings due to the following:
  - All outstanding invoices have been processed to date
  - Campuses have opted for remote Bb training versus onsite therefore there is no travel cost

Budget Type	Original Budget	Current Revised Baseline 2018 March	Actual Cost	% Cost Variance	Over Under	Estimate at Completion
Blackboard Software	\$1,236,102	\$0	\$1,236,105			
Blackboard Services	\$497,200	\$0	\$497,200			
ePlus	\$503,676	\$0	\$150,000			
Travel Costs	\$133,000	\$0	\$52454.79			
Risk	\$0	\$0				
<b>Project Budget</b>	<b>\$2,369,978.00</b>	<b>\$0</b>	<b>\$ 1,935,759.79</b>	<b>2.9%</b>	<b>Under</b>	<b>\$ 2,310,337.79</b>
Help Desk (eColleges 1 <sup>st</sup> year)	\$0	\$39,500	\$39,500			
Learn Admin Certification for CTS	\$0	\$6,400	\$6,400			
Learn Admin Certification for System Admins	\$0	\$17,095	\$17,095			
B2 Customization	\$0	\$216,000	\$216,000			
Reporting Dashboard	\$0	\$18,230	\$18,230			
DDA Training	\$0	\$16,000	\$16,000			
Reporting Dashboard	\$0	\$233,000	\$233,000			
Basic LTI modification			\$3,000.00			
<b>Baseline Sub-Total</b>	<b>\$2,369,978</b>	<b>\$2,913,203</b>	<b>\$ 2,484,984.79</b>			
Management Reserve	\$597,000.00	\$47,775				
<b>Total Budget</b>	<b>\$2,966,978.00</b>	<b>\$2,919,203</b>				

# Monthly Status Report

## SCHEDULE MANAGEMENT

Summary	Prior Status	Green	Current Status	Green
Green	Variance to schedule is within 10%			
Yellow	Variance to schedule equals or exceeds 10%, but is within 20%			
Red	Variance to schedule equals or exceeds 20%			

High-level milestones are outlined in the chart below. These milestones have been broken down into smaller tasks that are monitored for status tracking purposes by CTS PM.

Milestones that are flagged as having “Some Issues Delays”:

- System Governance Decisions continue to be flagged for the following reasons:
  - Topics are time sensitive and continue to require a quick turnaround from the campuses
  - Encouraging information sharing and improved communication among committee members continues to be a priority

### PROJECT TIMELINE/STATUS: North Dakota University System



On Track/No Issues  
Some Issues/Delays  
At Risk  
Complete

School	Current LMS	Targeted Go Live Date*	% Complete (Overall)	eCollege 1-day planning onsite	Kick off	ATP	System Gov/ Decisions	Course Conversion	TPD Intro Meeting	SIS Integration	SaaS Migration	Learn Training (Admin)	Learn Training (End User)	Collab Training	Grades Integration with SIS	Help Desk Services	B2 Custom Work**	DDA Training**	Collab Link Report**	Reporting Framework**
System		See below	100%	N/A	Oct '16	Nov '16			Oct '16	May '17	May '17					N/A	Aug '17		Feb '18	
BSC	eCollege	LIVE	100%	Oct '16	Oct '16	Nov '16	N/A	June '17	Oct '16	Mar '17	May '17	Feb '17	Feb '17		N/A	Apr '17	N/A	N/A	Feb '18	N/A
LRSC	eCollege	LIVE	100%	Oct '16	Oct '16	Dec '16	N/A	June '17	Oct '16	Mar '17	May '17		Feb '17		N/A	Apr '17	N/A	N/A	Feb '18	N/A
NDSCS	eCollege	LIVE	100%	Oct '16	Oct '16	Nov '16	N/A	June '17	Oct '16	Mar '17	May '17		Feb '17		N/A	Apr '17	N/A	N/A	Feb '18	N/A
VCSU	Learn	LIVE	100%	N/A	Nov '16	Feb '17	N/A	N/A	Mar '17	July '17	Aug '17				N/A	N/A	July '17	N/A	Nov '17	N/A
MISU	Learn	Jan 2019	50%	N/A	Nov '16	Mar '17	N/A	N/A							N/A	N/A	N/A	N/A		N/A
UND	Learn	LIVE	100%	N/A	Nov '16	Feb '17	N/A	N/A	Apr '17	July '17	Aug '17			Aug '17	N/A	N/A	N/A	N/A	Nov '17	N/A
NDSU	Learn	May 2019	20%	N/A	Nov '16	Mar '17	N/A	N/A	Apr '17	July '17	Aug '17				N/A	N/A	Jan '18	N/A		N/A
WSC	Moodle	LIVE	100%	N/A	Nov '16	Jan '17	N/A	July '17	Feb '17	July '17	Aug '17		Apr '17		N/A	N/A	N/A	N/A	Feb '18	N/A
DCB	Moodle	May 2018	50%	N/A	Nov '16	May '17	N/A								N/A	N/A	N/A	N/A		N/A
DSU	Moodle	Jan 2018	50%	N/A	Nov '16	Apr '17	N/A		Dec '17	Dec '17	Jan '18				N/A	N/A	N/A	N/A		N/A
MaSU	Moodle	May 2018**	50%	N/A	Nov '16	Apr '17	N/A		May '17	Feb '18					N/A	N/A	N/A	N/A		N/A

Note: The NDUS system office currently uses Moodle, but for internal courses only, vs for student facing courses.

\*Go live date is defined as when students is accessing the course and the instructor is teaching from it.

\*\*Additional SOW from Innovation Fund

~ Soft launch with full go live May 2019

Project Start Date	Original Baseline End Date	Current Revised End Date	% Schedule Variance	Ahead Behind	Estimated Completion Date
10/1/2016	03/30/2018	08/15/2018	17.4%	Behind	11/26/2018

# Monthly Status Report

## SCOPE MANAGEMENT

<b>Summary</b>			
This project report will include the high-level change control and milestone acceptance summary.			
<b>Change Control Log Summary</b>			
<b>Change #</b>	<b>Description</b>	<b>Action: Accept/Reject</b>	<b>Action Date</b>
	Rebaseline schedule for MaSU, MiSU, and NDSU		
<b>Comments:</b> Requested to rebaseline tasks for MaSU, MiSU, and NDSU to prevent the project from falling behind schedule and in a red status. Once the baseline request has been approved, the project can begin to measure progress more effectively and accurately.			
<b>Milestone Acceptance Log Summary</b>			
<b>Deliverable #</b>	<b>Description</b>	<b>Action: Accept/Reject</b>	<b>Action Date</b>
<b>Comments:</b> <b>DCB and DSU</b> reports scheduled to be complete by June 2018. MaSU and MiSU reports scheduled to be complete February 2019 and NDSU's report completed June 2019.			

# Monthly Status Report

## RISK/ISSUE MANAGEMENT

<b>Summary</b>			
There are no issues or risks to report this month			
<b>Risk Management Log Summary</b>			
<b>Risk #</b>	<b>Description</b>	<b>Action</b>	<b>Action Date</b>
<b>Comments:</b>			
<b>Issue Management Log Summary</b>			
<b>Issue #</b>	<b>Description</b>	<b>Action</b>	<b>Action Date</b>