Council of University Student Aid Directors (CUSAD)  
MINUTES  
Thursday, April 19, 2018  
Conference Call

PRESENT
- BSC Linda Greenstein  
- DCB Val Heilman  
- DSU Chris Meek  
- LRSC Katie Nettell  
- MaSU Shirley Hanson  
- MiSU Laurie Weber  
- NDSU Jeff Jacobs, Bonnie Litton  
- NDSCS Shelley Blome, Sheila Dolan  
- UND Janelle Kilgore  
- VCSU Marcia Pritchert  
- WSC Heather Fink  
- CTS Crystal Tangsrud, Sue Applegren, Chad Gilbertson, Tom McNaughton, Darin King, Jody French  
- NDUS Brenda Zastoupil, Alexandria Bauer

NOT PRESENT
- SLSC

Chris called the meeting to order at 1:30pm.

ADDITIONS TO AGENDA

NEW BUSINESS

1. Approval of March Minutes  
   Laurie motions to approve March Minutes  
   Marcia seconds the motion  
   Motion passes  
   Minutes approved
2. **CTS Updates – Crystal**
   - **Upcoming Outages**
     - **Stage**
       - FA Critical Fix Installation: Friday, April 27 from 8am-3pm
       - This fix will be installed in Production during maintenance hours Monday, April 30th

3. **Law Enforcement Tuition Waiver – Brenda**
   Eligible individuals must submit a separate application form for each semester that the waiver is requested. Completed application forms should be submitted to the student finance or business office of the institution where the applicant is enrolled no later than one month before classes start for the semester in which the waiver is being sought. Once approved by the institution, the waiver will be posted to the student’s Campus Connection account. FAFSA is not required, 25%, and students can receive it at multiple institutions (collaborative)

4. **Shared Services Taskforce Discussion - Darin King**
   North Dakota State Board of Higher Education will have a system approach for the operation and function of enrollment management services that will provide for efficiency [cost reduction] for the system. System is understood to be all institutions under the control of the State Board of Higher Education. Unified services are understood to provide for a single, common structure that includes policies, definitions, processes, reports, practices, information and decision-making. Meetings of Task Force: September 27, 2017; November 22, 2017; January 22, 2018; February 23, 2018; March 1, 2018; March 21, 2018. Email Darin ideas and we will discuss this again at the May CUSAD meeting.

**Additions**

**Awarding Perkins in the Summer – Chris Meek**
If the student had a fall disbursement that student can have a summer disbursement.

**Old Business**

**MEETING ADJOURNED**
The next meeting is Thursday, May 17 at 1:30 pm. Chris adjourned the meeting at 2:04 pm.

Minutes prepared by Alexandria Bauer, NDUS