

## Monthly Status Report

# Blackboard Enterprise Learning Management System

<b>Project Name:</b>	Blackboard Enterprise LMS
<b>Sponsor:</b>	Darin King
<b>Report Type:</b>	Execution
<b>For Period:</b>	March (Feb. 15 <sup>th</sup> – March 14 <sup>th</sup> )
<b>Project Manager:</b>	Angela O'Leary

### EXECUTIVE SUMMARY

<b>Overall Summary</b>	<b>Prior Status</b>	<b>Green</b>	<b>Current Status</b>	<b>Green</b>
<b>Green</b>	The project is within 20% variance of the currently approved baseline for budget and schedule, and is expected to substantially meet all of the business objectives established in the startup report.			
<b>Yellow</b>	The project has exceeded 20% variance of the currently approved baseline for budget and/or schedule and is expected to substantially meet all of the business objectives established in the startup report.			
<b>Red</b>	The project is at risk of termination, or at risk of not substantially meeting the business objectives established in the startup report.			

Overall, the project status is green for both the budget and schedule this month. Below is more detail on project accomplishments and expected accomplishments for this month. CTS sent out the Executive Summary Report the week of March 5<sup>th</sup> to various stakeholders of the project. An additional document was sent out the following week with options that include details from a contractual, technical and support perspective.

NetApp upgrade had a scheduled outage from 2:00 AM to 7:00 AM to complete on March 13<sup>th</sup>. The outage extended to an additional 2 ½ hrs and became available at 9:51 AM on Tuesday, March 13

#### Campuses Live with Blackboard

BSC - Spring 2017  
LRSC - Spring 2017  
NDSCS - Spring 2017  
WSC- Fall 2017  
VCS - Fall 2017  
UND - Fall 2017  
DSU- Jan. 2018- Pilot some courses  
DCB- Jan. 2018 – Pilot some courses

#### Next Up

MaSU - May 2018  
MiSU - May 2018  
NDSU - May 2018

#### SaaS Migration/Conversion of Courses

Campus	Status	Campus	Status
BSC	Complete	DSU	Continues to work on course conversion for summer/fall terms.
LRSC	Complete	DCB	Currently working on fall term courses
NDSCS	Complete	MaSU	Continue to work on Spring courses. SSL certificate installed.
VCSU	Complete	MiSU	SSL certificate installed, begin working on Summer Course archive, restore and Q/A
WSC	Complete	NDSU	All tasks are on HOLD
UND	Complete		

## Monthly Status Report

### **SIS Integration**

- Grades Integration Update- Teams begin to work on more complex test scenarios and various grading schemes for three separate institutions in the TEST environment. Campus Solutions has a scheduled bundle to be installed in all environments over the next month along with a PeopleTools upgrade to 8.55 that the teams continue to navigate around with testing.

### **Governance**

There has been one decision made this past month-

- Enable SMS notifications to Production - details found
- Recap of Decisions Made to Date- [HERE](#). - updated on February 27, 2018

### **Reporting Framework**

- Presented a reporting matrix spreadsheet to the Governance group at the 02.13.2018 meeting to discuss reporting needs and what currently is delivered in the Blackboard system. Campuses continue to review the matrix spreadsheet and determine if the reports fulfill their needs or are changes needed. Needs/Findings will be discussed at the next scheduled governance meeting, March 27. The outcome from this process will help identify reports that are needed across the campuses.

### **Building Blocks / LTIs**

- A few remaining B2's to install on Production but need to wait until campuses are live before they can be installed.

### **Training**

- LRSC- Collaborate End User on Ultra Mobile- Feb. 21<sup>st</sup>
- NDSCS- Collaborate End User/Mobile- March 7<sup>th</sup> and 12<sup>th</sup>
- WSC- Collaborate End User- Feb. 21<sup>st</sup> and 26<sup>th</sup> and March 5<sup>th</sup>
- WSC- Learn Training (Admin)- March 2<sup>nd</sup>
- UND- Learn Training (End User)- March 8<sup>th</sup>
- MaSU- Learn Training (End User)- March 1<sup>st</sup>
- DCB- Learn Training (End User)- Feb. 20<sup>th</sup> and 26<sup>th</sup>

# Monthly Status Report

## COST MANAGEMENT

Summary	Prior Status	Green	Current Status	Green										
<b>Green</b>	Variance to cost is within 10%													
<b>Yellow</b>	Variance to cost equals or exceeds 10%, but is within 20%													
<b>Red</b>	Variance to cost equals or exceeds 20%													
<ul style="list-style-type: none"> <li>There have been one decision to use the innovation funds for:               <ol style="list-style-type: none"> <li>Limit access to the Basic LTI settings to view only access.                   <ul style="list-style-type: none"> <li>Statement of Work (SOW) approved and sent to Blackboard to create a work order.</li> </ul> </li> </ol> </li> </ul>														
<table border="1"> <thead> <tr> <th>Innovation Fund Use</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>Basic LTI revision</td> <td>\$ 3,000.00</td> </tr> <tr> <td><b>Total Usage</b></td> <td><b>\$ 3,000.00</b></td> </tr> <tr> <td><b>Innovation Fund Total (Renewed Sept. 17-Sept. 18)</b></td> <td><b>\$ 50,000.00</b></td> </tr> <tr> <td><b>Balance</b></td> <td><b>\$ 47,000.00</b></td> </tr> </tbody> </table>					Innovation Fund Use	Cost	Basic LTI revision	\$ 3,000.00	<b>Total Usage</b>	<b>\$ 3,000.00</b>	<b>Innovation Fund Total (Renewed Sept. 17-Sept. 18)</b>	<b>\$ 50,000.00</b>	<b>Balance</b>	<b>\$ 47,000.00</b>
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<b>Balance</b>	<b>\$ 47,000.00</b>													
<ul style="list-style-type: none"> <li>The budget is showing savings due to the following:               <ul style="list-style-type: none"> <li>All outstanding invoices have been processed to date</li> <li>Campuses have opted for remote Bb training versus onsite therefore there are no travel cost</li> </ul> </li> </ul>														
Budget Type	Original Budget	Current Revised Baseline 2018 March	Actual Cost	% Cost Variance	Over Under	Estimate at Completion								
Blackboard Software	\$1,236,102	\$0	\$1,236,105											
Blackboard Services	\$497,200	\$0	\$497,200											
ePlus	\$503,676	\$0	\$150,000											
Travel Costs	\$133,000	\$0	\$52454.79											
Risk	\$0	\$0												
<b>Project Budget</b>	<b>\$2,369,978.00</b>	<b>\$0</b>	<b>\$ 1,935,759.79</b>	<b>2.8%</b>	<b>Under</b>	<b>\$ 2,312,754.41</b>								
Help Desk (eColleges 1 <sup>st</sup> year)	\$0	\$39,500	\$39,500											
Learn Admin Certification for CTS	\$0	\$6,400	\$6,400											
Learn Admin Certification for System Admins	\$0	\$17,095	\$17,095											
B2 Customization	\$0	\$216,000	\$216,000											
Reporting Dashboard	\$0	\$18,230	\$18,230											
DDA Training	\$0	\$16,000	\$16,000											
Reporting Dashboard	\$0	\$233,000	\$233,000											
Basic LTI modification			\$3,000.00											
<b>Baseline Sub-Total</b>	<b>\$2,369,978</b>	<b>\$2,913,203</b>	<b>\$ 2,484,984.79</b>											
Management Reserve	\$597,000.00	\$47,775												
<b>Total Budget</b>	<b>\$2,966,978.00</b>	<b>\$2,919,203</b>												

# Monthly Status Report

## SCHEDULE MANAGEMENT

Summary	Prior Status	Green	Current Status	Green
<b>Green</b>	Variance to schedule is within 10%			
<b>Yellow</b>	Variance to schedule equals or exceeds 10%, but is within 20%			
<b>Red</b>	Variance to schedule equals or exceeds 20%			

High-level milestones are outlined in the chart below. These milestones have been broken down into smaller tasks that are monitored for status tracking purposes by CTS PM.

Milestones that are flagged as having "Some Issues Delays":

- System Governance Decisions continue to be flagged for the following reasons:
  - Topics are time sensitive and continue to require a quick turnaround from the campuses
  - Encouraging information sharing and improved communication among committee members continues to be a priority

### PROJECT TIMELINE/STATUS: North Dakota University System



School	Current LMS	Targeted Go Live Date*	% Complete (Overall)	eCollege 1-day planning onsite	Kick off	ATP	System Gov/ Decisions	Course Conversion	TPD Intro Meeting	SIS Integration	SaaS Migration	Learn Training (Admin)	Learn Training (End User)	Collab Training	Grades Integration with SIS	Help Desk Services	B2 Custom Work**	DDA Training**	Collab Link Report**	Reporting Framework**
System		See below	100%	N/A	Oct '16	Nov '16			Oct '16	May '17	May '17					N/A	Aug '17		Feb '18	
BSC	eCollege	LIVE	100%	Oct '16	Oct '16	Nov '16	N/A	June '17	Oct '16	Mar '17	May '17	Feb '17	Feb '17		N/A	Apr '17	N/A	N/A	Feb '18	N/A
LRSC	eCollege	LIVE	100%	Oct '16	Oct '16	Dec '16	N/A	June '17	Oct '16	Mar '17	May '17		Feb '17		N/A	Apr '17	N/A	N/A	Feb '18	N/A
NDSCS	eCollege	LIVE	100%	Oct '16	Oct '16	Nov '16	N/A	June '17	Oct '16	Mar '17	May '17		Feb '17		N/A	Apr '17	N/A	N/A	Feb '18	N/A
VCSU	Learn	LIVE	95%	N/A	Nov '16	Feb '17	N/A	N/A	Mar '17	July '17	Aug '17				N/A	N/A	July '17	N/A	Nov '17	N/A
MISU	Learn	May 2018	25%	N/A	Nov '16	Mar '17	N/A	N/A							N/A	N/A	N/A	N/A		N/A
UND	Learn	LIVE	95%	N/A	Nov '16	Feb '17	N/A	N/A	Apr '17	July '17	Aug '17			Aug '17	N/A	N/A	N/A	N/A	Nov '17	N/A
NDSU	Learn	May 2018	20%	N/A	Nov '16	Mar '17	N/A	N/A	Apr '17						N/A	N/A	Jan '18	N/A		N/A
WSC	Moodle	LIVE	95%	N/A	Nov '16	Jan '17	N/A	July '17	Feb '17	July '17	Aug '17		Apr '17		N/A	N/A	N/A	N/A	Feb '18	N/A
DCB	Moodle	May 2018	25%	N/A	Nov '16	May '17	N/A								N/A	N/A	N/A	N/A		N/A
DSU	Moodle	Jan 2018	50%	N/A	Nov '16	Apr '17	N/A		Dec '17	Dec '17	Jan '18				N/A	N/A	N/A	N/A		N/A
MaSU	Moodle	May 2018	50%	N/A	Nov '16	Apr '17	N/A		May '17	Feb '18					N/A	N/A	N/A	N/A		N/A

Note: The NDUS system office currently uses Moodle, but for internal courses only, vs for student facing courses.

\*Go live date is defined as when students is accessing the course and the instructor is teaching from it.

\*\*Additional SOW from Innovation Fund

Project Start Date	Original Baseline End Date	Current Revised End Date	% Schedule Variance	Ahead Behind	Estimated Completion Date
10/1/2016	03/30/2018	08/15/2018	8.7%	Behind	10/18/2018

# Monthly Status Report

## SCOPE MANAGEMENT

<b>Summary</b>			
This project report will include the high-level change control and milestone acceptance summary.			
<b>Change Control Log Summary</b>			
<b>Change #</b>	<b>Description</b>	<b>Action: Accept/Reject</b>	<b>Action Date</b>
<b>Comments:</b>			
<b>Milestone Acceptance Log Summary</b>			
<b>Deliverable #</b>	<b>Description</b>	<b>Action: Accept/Reject</b>	<b>Action Date</b>
<b>Comments:</b>			
DSU, DCB, MaSU, MiSU and NDSU reports scheduled to be complete by June 2018.			

# Monthly Status Report

## RISK/ISSUE MANAGEMENT

<b>Summary</b>			
There is one new Risks added this month and five issues:			
<b>Risk Management Log Summary</b>			
<b>Risk #</b>	<b>Description</b>	<b>Action</b>	<b>Action Date</b>
<b>Comments:</b>			
<b>Issue Management Log Summary</b>			
<b>Issue #</b>	<b>Description</b>	<b>Action</b>	<b>Action Date</b>