

Monthly Status Report

Blackboard Enterprise Learning Management System

Project Name:	Blackboard Enterprise LMS
Sponsor:	Darin King
Report Type:	Execution
For Period:	December 2017
Project Manager:	Angela O'Leary

EXECUTIVE SUMMARY

Overall Summary	Prior Status	Green	Current Status	Green
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Green	The project is within 20% variance of the currently approved baseline for budget and schedule, and is expected to substantially meet all of the business objectives established in the startup report.
Yellow	The project has exceeded 20% variance of the currently approved baseline for budget and/or schedule and is expected to substantially meet all of the business objectives established in the startup report.
Red	The project is at risk of termination, or at risk of not substantially meeting the business objectives established in the startup report.

Overall, the project status is green for both the budget and schedule this month. Below is more detail on project accomplishments and expected accomplishments for this month.

Campuses Live with Blackboard

BSC - Spring 2017
LRSC - Spring 2017
NDSCS - Spring 2017
WSC - Fall 2017
VCS - Fall 2017
UND - Fall 2017

Next Up

DSU - Jan. 2018 (est. 33 courses)
DCB - Jan. 2018 (est. 15 courses)
MaSU - May 2018
MiSU - May 2018
NDSU - May 2018

SaaS Migration/Conversion of Courses

Campus	Status	Campus	Status
BSC	Complete	DSU	Spring pilot courses complete.
LRSC	Complete	DCB	Continue to convert Summer/Fall courses in the STG/Production Environment.
NDSCS	A dozen ecompanion courses left remaining	MaSU	Continue to convert Summer/Fall courses in the STG/Production Environment
VCSU	Complete	MiSU	Work with Blackboard to migrate courses to SaaS
WSC	Complete	NDSU	Load sampling courses to STG Environment for testing.
UND	Complete		

SIS Integration

Work continues with CTS and Blackboard to build out the integration. There is a current issue on the PeopleSoft side. CTS has opened a case with Oracle on a SAN certificate issue. Both teams to continue to work towards a resolution.

Governance

There has been one decision made this past month- Welcome Page Mock up for section "Important Facts to Know" Governance voted for example #2, details can be found [HERE](#).

- [Recap of Blackboard Governance Decisions Made to date](#) - updated on 12.06.17

Monthly Status Report

Reporting Framework

- Blackboard continues to work on the un-enroll report for the CTS team

Cumulative Update 4

Release Notes posted and available [HERE](#) and on the Collaborative Community site. Governance decided to install CU4 to Production on January 4, 2018

Building Blocks / LTIs

- NDSU's custom Bb Manger is delivered and currently being tested. Bb Snow testing is complete and ready for Production. All other remaining B2's have been installed on STG for testing and ready for PRD early Spring term.

Training

NDSCS completed Collaborate End User training (Collaborate Essentials- Dec. 14th

MaSU completed "Designing Course Structure" training- Nov. 29th

DSU is scheduled to complete Collaborate Admin and End User training sometime in December

Monthly Status Report

COST MANAGEMENT

Summary		Prior Status	Green	Current Status	Green																						
Green	Variance to cost is within 10%																										
Yellow	Variance to cost equals or exceeds 10%, but is within 20%																										
Red	Variance to cost equals or exceeds 20%																										
<ul style="list-style-type: none"> There have been a couple of options to use the innovation funds for: <ol style="list-style-type: none"> Building out a Security Role or Report to identify B2 settings for the Node Admins to assist in troubleshooting Limit access to the Basic LTI settings to view only access. 																											
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<ul style="list-style-type: none"> The budget is showing savings due to the following: <ul style="list-style-type: none"> All outstanding invoices have been processed to date Campuses have opted for remote Bb training versus onsite therefore there are no travel cost 																											
Budget Type	Original Budget	Current Revised Baseline 2017 OCT	Actual Cost	% Cost Variance	Over Under	Estimate at Completion																					
Blackboard Software	\$1,236,102	\$0	\$1,236,105																								
Blackboard Services	\$497,200	\$0	\$497,200																								
ePlus	\$503,676	\$0	\$150,000																								
Travel Costs	\$133,000	\$0	\$52454.79																								
Risk	\$0	\$0																									
Project Budget	\$2,369,978.00	\$0	\$ 1,935,759.79	2.4%	Under	\$ 2,313,094.42																					
Help Desk (eColleges 1 st year)	\$0	\$39,500	\$39,500																								
Learn Admin Certification for CTS	\$0	\$6,400	\$6,400																								
Learn Admin Certification for System Admins	\$0	\$17,095	\$17,095																								
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Baseline Sub-Total	\$2,369,978	\$2,916,203	\$ 2,481,984.79																								
Management Reserve	\$597,000.00	\$50,775																									
Total Budget	\$2,966,978.00	\$2,916,203																									

Monthly Status Report

SCHEDULE MANAGEMENT

Summary	Prior Status	Green	Current Status	Green
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Green	Variance to schedule is within 10%
Yellow	Variance to schedule equals or exceeds 10%, but is within 20%
Red	Variance to schedule equals or exceeds 20%

High-level milestones are outlined in the chart below. These milestones have been broken down into smaller tasks that are monitored for status tracking purposes by CTS PM.

Milestones that are flagged as having "Some Issues Delays":

- System Governance Decisions continue to be flagged for the following reasons:
 - Topics are time sensitive and continue to require a quick turnaround from the campuses
 - Encouraging information sharing and improved communication among committee members continues to be a priority

PROJECT TIMELINE/STATUS: North Dakota University System



■ On Track/No Issues
■ Some Issues/Delays
■ At Risk
■ Complete

School	Current LMS	Targeted Go Live Date*	% Complete (Overall)	eCollege 1-day planning onsite	Kick off	ATP	System Gov/ Decisions	Course Conversion	TPD Intro Meeting	SIS Integration	SaaS Migration	Learn Training (Admin)	Learn Training (End User)	Collab Training	Grades Integration with SIS	Help Desk Services	B2 Custom Work**	DDA Training**	Collab Link Report**	Reporting Framework**
System		See below	100%	N/A	Oct '16	Nov '16			Oct '16	May '17	May '17					N/A	Aug '17			
BSC	eCollege	LIVE	100%	Oct '16	Oct '16	Nov '16	N/A	June '17	Oct '16	Mar '17	May '17	Feb '17	Feb '17		N/A	Apr '17	N/A	N/A		N/A
LRSC	eCollege	LIVE	100%	Oct '16	Oct '16	Dec '16	N/A	June '17	Oct '16	Mar '17	May '17		Feb '17		N/A	Apr '17	N/A	N/A		N/A
NDSCS	eCollege	LIVE	100%	Oct '16	Oct '16	Nov '16	N/A	June '17	Oct '16	Mar '17	May '17		Feb '17		N/A	Apr '17	N/A	N/A		N/A
VCSU	Learn	LIVE	95%	N/A	Nov '16	Feb '17	N/A	N/A	Mar '17	July '17	Aug '17				N/A	N/A	July '17	N/A	Nov '17	N/A
MISU	Learn	May 2018	25%	N/A	Nov '16	Mar '17	N/A	N/A							N/A	N/A	N/A	N/A		N/A
UND	Learn	LIVE	95%	N/A	Nov '16	Feb '17	N/A	N/A	Apr '17	July '17	Aug '17			Aug '17	N/A	N/A	N/A	N/A	Nov '17	N/A
NDUSU	Learn	May 2018	20%	N/A	Nov '16	Mar '17	N/A	N/A	Apr '17	July '17	Aug '17		Apr '17		N/A	N/A		N/A		N/A
WSC	Moodle	LIVE	95%	N/A	Nov '16	Jan '17	N/A	July '17	Feb '17	July '17	Aug '17		Apr '17		N/A	N/A	N/A	N/A		N/A
DCB	Moodle	May 2018	25%	N/A	Nov '16	May '17	N/A								N/A	N/A	N/A	N/A		N/A
DSU	Moodle	Jan 2018	45%	N/A	Nov '16	Apr '17	N/A								N/A	N/A	N/A	N/A		N/A
MisSU	Moodle	May 2018	25%	N/A	Nov '16	Apr '17	N/A		May '17						N/A	N/A	N/A	N/A		N/A

Note: The system currently uses Moodle, but for internal courses only, vs for student facing courses.
 *Go live date is defined as when students is accessing the course and the instructor is teaching from it.
 **Additional SOW from Innovation Fund

Note: The NDUS system office currently uses Moodle, but for internal courses only, vs for student facing courses.
 *Go live date is defined as when students is accessing the course and the instructor is teaching from it.
 **Additional SOW from Innovation Fund

Project Start Date	Original Baseline End Date	Current Revised End Date	% Schedule Variance	Ahead Behind	Estimated Completion Date
10/1/2016	03/30/2018	08/15/2018	2.0%	Behind	08/29/2018

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SCOPE MANAGEMENT

Summary			
This project report will include the high-level change control and milestone acceptance summary.			
Change Control Log Summary			
Change #	Description	Action: Accept/Reject	Action Date
Comments:			
Milestone Acceptance Log Summary			
Deliverable #	Description	Action: Accept/Reject	Action Date
Comments:			

RISK/ISSUE MANAGEMENT

Summary			
There are two new Risks added this month:			
Risk Management Log Summary			
Risk #	Description	Action	Action Date
10	The Bb Manager customized B2 UAT testing has been delayed due to an issue getting it installed properly onto the NDUS Staging environment. Bb Manager Testing is an input to the NDSU Go/No Go decision targeted for January 2018. The delay is also causing the NDUS variance report to show as behind.	Ticket/Issue is being worked within Blackboard. It has been escalated. Daily meetings are being held to continue to make progress remove obstacles. Workaround for intermediate server was in place for NDSU to do some initial testing, but that is not an ideal solution. Staging is needed for testing also.	November 2017
Comments:			
Issue Management Log Summary			
Issue #	Description	Action	Action Date
7	Monday, December 11 th around 10:35 PM there was an outage that lasted about 30 minutes.	Blackboard is currently working on a RCA document (Root Cause Analysis) and will share the information when delivered to CTS.	12/11/2017