Council of University Student Aid Directors (CUSAD)
MINUTES
Thursday, September 21, 2017
Conference Call

PRESENT
BSC          Scott Lingen, Linda Greenstein
DCB          Val Heilman
DSU          Chris Meek
LRSC         Katie Nettell
MaSU         Shirley Hanson
MiSU         Laurie Weber, Lindsay Benson
NDSCS        Shelley Blome, Shelia Dolan, Carmen Marohl
NDSU         Jeff Jacobs, Bonny Litton
UND          Kellie Choate
VCSU         Marcia Pritchert
CTS          Crystal Tangsrud, Sue Applegren, Chad Gilbertson
NDUS         Brenda Zastoupil, Kristin Ellingson

NOT PRESENT
WSC
SLSC

Chris called the meeting to order at 1:31 pm.

ADDITIONS TO AGENDA
Possibly having a meeting during HUEG - Katie

NEW BUSINESS

1. Approval of August Minutes
   Shirley motions to approve August Minutes
   Scott seconds the motion
   Motion passes
   Minutes approved
2. CTS Updates – Crystal
   • Upcoming Outages:
     o State
       ▪ 9/25 from 8am to 3pm: Bundle 46 Installation
       ▪ 10/17 from 3pm to 6pm
       ▪ 10/18: Stage refresh
     o Production
       ▪ 9/30 from 5am to 6pm: Bundle 46 Installation
       ▪ 10/1 from 8pm to 12am: History run
       ▪ 10/15 from 6pm to 12am: History run
     o ND HEUG October 11-12, Minot
       ▪ 23 financial aid registered
       ▪ A couple campuses haven’t registered yet
       ▪ Agenda and session descriptions have been sent out
       ▪ Birds of a Feather topics – please send to Heather at WSC
     o Loan Counseling Update – tickets will be evaluated to determine priority allowing the programmers time to work on loan counseling. Projected completion date of early 2018.
     o AY Rollover/ISIR Load Update – AY Rollover should be completed by the end of business day today. October 1 ISIRs will be coming through. ISIR load process is in testing. Test ISIRs will be delivered next week. Item types have been rolled over. If you need to create an item type, budget, packaging plan, etc, in ’18, you will need to create it in ’19 as well. Please notify CTS as soon as possible if you experience any issues.

Additions
Possibly having a meeting during HUEG – Katie
   No meeting. There will be the birds of a feather session and will keep October 19th’s CUSAD meeting.

Old Business

MEETING ADJOURNED
The next meeting is Thursday, November 16 at 1:30 pm. Chris adjourned the meeting at 1:58 pm.

Minutes prepared by Alexandria Bauer, NDUS