Council of University Student Aid Directors (CUSAD)  
MINUTES  
Thursday, August 11, 2016  
Conference Call

PRESENT
BSC  Scott Lingen, Linda Greenstein  
DCB  Val Heilman  
DSU  Lori Schara  
MaSU  Shirley Hanson  
MiSU  Lindsay Benson  
NDSCS  Shelia Dolan  
NDSU  Jeff Jacobs  
UND  Janelle Killgore, Kellie Choate  
VCSU  Betty Schumacher, Marcia Pritchert  
CTS  Sue Applegren, Chad Gilbertson  
NDUS  Alexandria Bauer

NOT PRESENT
LRSC  
WSC  
SLSC

Scott called the meeting to order at 1:31 pm.

ADDITIONS TO AGENDA
Saturday Processing – Sue  
2\textsuperscript{nd} degree students – Shirley

NEW BUSINESS
1. Approval of June & July Minutes  
   Janelle motions to approve June & July minutes  
   Linda seconds the motion  
   Motion passes  
   Minutes approved
2. **CTS Updates – Crystal & Sue**
   - **Upcoming Outages**
     - **Production:**
       - FA History Run: 8/28 from 8pm to 12am – end of term, capture 1640 information
       - FA History Run: 9/19 from 8pm to 12am – capture fall census
   - **FISAP Update:** Expected Production date 8/31 – Will be available to test August 24th. Includes federal methodology for the 17-18 school year but does not include the ISIR load information.
   - **NDU Verif Complete Ltr** – NDUS processes are being review. Still a two-step process, users will not see anything different. Majority of the schools would like only the email option.
   - **Update to 2017-18 Campus Solutions-Financial Aid Tentative Schedule (attached)** – correction – FISAP is due September 30th

3. **2017-18 Packaging – Scott**
   Tabled until the September meeting and will be the focus.

4. **ISIR reject service request (attachment) – Janelle**
   NDU_FA_0247 - ISIRS without a Loaded Status. UND would like an additional query or modification to current that would pull more information for the students who have no SSN in PeopleSoft or a mismatched SSN. Currently in query 0247, the ID and application status/admit type/admit term will not show up for the students with SSN issues, but it will also not show up for students who have not applied for admission. UND has approximately 1,500 ISIRs in this situation, so it would help them focus in on the students who have actually applied for admission.
   Majority of the school approve the changes.
   CTS would approach it as a new query.

5. **FERPA discussion - Shirley**
   Recommend starting with NDUS legal department for guidance

**Addition**

**Saturday Processing – Sue**
CTS would like to make sure the system is up and running. By knowing the Saturday dates, they can avoid scheduling emergency system upgrades at this time.
Saturday, August 20th – DCB, UND, NDSU, NDSCS, & MiSU.
Sunday, August 21st – BSC, DCB, and NDSCS

2nd degree students – Shirley
Old Business

MEETING ADJOURNED
The next meeting is Thursday, September 15 at 1:30 pm. Scott makes a motion to adjourn the meeting. Janelle seconds the motion. Scott adjourned the meeting at 2:02 pm.

Minutes prepared by Alexandria Bauer, NDUS