Council of University Student Aid Directors (CUSAD)
MINUTES
Thursday, June 16, 2016
Conference Call

PRESENT
BSC Scott Lingen, Linda Greenstein
DCB Val Heilman
DSU Chris Meek
LRSC Katie Nettell
MaSU Shirley Hanson
MiSU Laurie Weber
NDSCS Shelley Blome, Shelia Dolan
NDSU Bonnie Litton, Jeff Jacobs
UND Janelle Killgore, Kellie Choate
VCSU Betty Schumacher, Marcia Pritchert
CTS Crystal Tangsrud, Sue Applegren, Chad Gilbertson
NDUS Brenda Zastoupil, Kristin Ellingson, Alexandria Bauer
SLSC Kelly Bisek

NOT PRESENT
WSC

Scott called the meeting to order at 1:32 pm.

ADDITIONS TO AGENDA
None

NEW BUSINESS
1. Approval of May Minutes
   Katie motions to approve May minutes
   Shelley seconds the motion
   The motion passes
   Minutes approved
2. CTS Updates – Crystal & Sue
   o Upcoming Outages
     - PeopleTools:
       - Production: 6/30/16 8pm-1am (FA History Run)
       - Production Outage: 7/22/16-7/24/16
       - Freeze: 7/11/16-7/28/16
       - Stage: 6/17/16 5am-7pm (Security Patching)
     o Service Request: ISIR Cross Reference (attachment) – no opposition and given a
       super high priority – requested columns will be added
     o Service Request: Exit Counseling Forecast (attachment) – no opposition and a
       medium high priority (done prior to the end of fall term)
     o Service Request: Exit Counseling Revisions (attachment) – tabled until the exit
       counseling regs can be researched.
     o The decision was left to the institutions to determine whether they felt this was
       sensitive enough to be excluded from the email and CTS would provide methods
       for campuses to do both.
       - Right to Rescind – Will be rewritten to allow institutions the option to
         have a general email directing students to their portal to see the letter
         communication. This is in development.
       - Loan Indebtedness Project – Will be rewritten to give institutions the
         option to send both email and a letter, with the email being general.
         The general email will direct the Student to their Student Center to view
         the full version of the communication (letter).

3. NDU_FA_0081 Pell Eligibility – Janelle
   o Need Columns added:
     - SAP Status, Verif Status, Fall Enrollment, Spring Enrollment (or
       active FA Term for teach term, instead of enrollment)
     No opposition – additional columns will be added – medium priority

4. Gainful Employment updates – Scott
   o Separate conference call – yes – Monday, June 27th at 10:30-11:30am
   o 15/16 data is due October 1

5. Changes to Checklist Descriptions (attachment) – Jeff
   o no opposition – changes accepted
   o NDSU will review changes and preview in stage for CTS

6. Any PPY discussions?
   o none

Addition
None

Old Business
None
MEETING ADJOURNED
The next meeting is Thursday, July 21 at 1:30 pm. Scott makes a motion to adjourn the meeting. Katie Nettell seconds the motion. Scott adjourned the meeting at 3:04 pm.

Minutes prepared by Alexandria Bauer, NDUS