Position Title: Learning Technology Specialist

Salary: $53,000+ minimum annual salary plus a competitive benefit package including a generous retirement plan and employer paid family health insurance. Full-time/exempt, (from overtime), benefited position in the 3000 broadband.

Location: Negotiable

Closing Date: August 24, 2015. Applications received by this date will receive first consideration. Open until filled.

Description: The Learning Technology Specialist provides operational support, user support, training, and technical support for NDUS enterprise instructional systems and services like video and web conferencing, course management systems, lecture capture and other academic technologies. In addition to working with institutions, the Learning Technology Specialist coordinates research and analysis of instructional technologies and assists with developing solutions based on specific instructional needs and desired outcomes.

Minimum Qualifications:
- Bachelor’s Degree in Education, Information Technology, or related field
- Demonstrated knowledge and experience supporting web conferencing/collaborative technologies
- Demonstrated knowledge and experience with learning management system technologies
- Demonstrated ability to develop and deliver training
- Demonstrated ability to develop training materials

Preferred Qualifications:
- Master’s Degree
- 3 years of experience in:
  - Providing support for web conferencing/collaborative technologies
  - Providing support for a learning management system
  - Instruction and developing training materials
  - Traditional classroom teaching experience
  - Experience with integrating enterprise technologies
- Demonstrated experience with web-based and multimedia technologies
- Knowledge and experience with integration of enterprise technology solutions
- Experience working in higher education
- Experience working in the North Dakota University System

To Apply: Applicants should submit 1). a cover letter specifically addressing the advertised qualifications 2). a current resume and 3). the names and contact information (including telephone numbers and e-mail address) of three professional references, either electronically (preferred) to jane.grinde@ndus.edu or by mail to NDUS/Core Technology Services Attention: Jane Grinde 4349 James Ray Drive, Box 13597 Grand Forks, ND 58208-3597 by the close of business on the date as listed above. Applicants who are residents of ND and eligible to claim veteran’s preference must include Form DD214 with the application for employment; claims for disabled
veteran’s preference must include Form DD214 and a letter less than one year old from the Department of Veterans’ Affairs indicating disability; claims for preference as the eligible spouse of a disabled or deceased veteran must include Form DD214, a marriage certificate and a letter less than one year old from the Department of Veterans’ Affairs indicating disability, or the veteran’s death certificate. Due to access to restricted information, the successful candidate will be required to complete a satisfactory criminal background check. Applicants must be eligible to work in the U.S. and I-9 employment certification is required at hire.

Persons who may need additional job information or may require accommodation or assistance with the application or interview process should contact Jane Grinde at (701) 777-1918, or e-mail jane.grinde@ndus.edu. TTY Number 1-800-366-6888.

As employers, the State of North Dakota and political subdivisions prohibit smoking in all places of state and political subdivision employment in accordance with N.D.C.C. § 23-12-10.

Equal Opportunity Employer: The State of North Dakota and this hiring agency do not discriminate on the basis of race, color, national origin, sex, genetics, religion, age, or disability in employment or the provision of services, and complies with the provisions of the North Dakota Human Rights Act.

THE NORTH DAKOTA UNIVERSITY SYSTEM was organized in 1990. It is made up of 11 public colleges and universities governed by the State Board of Higher Education. The NDUS is composed of two doctoral-granting institutions (NDSU and UND), two master’s granting institutions (MISU and VCSU), two universities that offer baccalaureate degrees (DSU and MASU), and five campuses that offer associate and trade/technical degrees (BSC, LRSC, MISUB, NDSCS and WSC).

FARGO has been named one of the most desirable places in the country to live by Money magazine. Located in the rich farmlands of the Red River Valley, the Fargo-Moorhead community (population 208,000+) has many qualities that contribute to this reputation, including highly-respected educational opportunities, advance medical technology, a progressive business community, numerous cultural and arts opportunities, a clean environment and good-hearted, friendly people.

Fargo’s revitalized downtown has gained recent national publicity through such media outlets as the Los Angeles Times, The Today Show, National Public Radio and MSN.com. To learn more about the community’s quality of life, visit www.fmchamber.com.

The GRAND FORKS community offers an environment with the great amenities offered in larger urban areas, and the safety and convenience of a small community. Greater Grand Forks is an impressively cosmopolitan city, boasting a regional population of roughly 98,000 spanning two states.

Some of the features that make the community a great place to live are diverse educational opportunities, safety and low crime rate, parks and theaters, and a cost of living considerably lower than that found in large cities. To learn more about the community’s quality of life, visit www.gfchamber.com.