1. Financial Aid central processing is done on the following schedule:

   a. Before 8 a.m. Central each weekday, Production Control imports and processes files received from COD, CPS and ECSI for the current even and odd years. Exit Loan Counseling rows are completed based on COD files received and processed. If you need to import files from a prior year, please make arrangements with Campus Solutions.

   b. Before 8 a.m. Central each weekday, Production Control imports and processes Commonline 4 loan EFT rosters and response files for the current even and odd years. During the time the processing is being done, you will be BLOCKED from running loan origination.

   c. At 3:45 p.m. Central each weekday, a scheduled job set runs to export all corrected ISIRs and ISIRs with signature changes. The processes run are Process ISIR Corrections (FAPCOR00) and Create Federal Data Files (FA_OUTBOUND). This is run for current even and odd years.

   d. At 4:00 p.m. Central each weekday, Production Control processes and exports Commonline 4 loan application and change files for current even and odd years. During the time the processing is being done, you will be BLOCKED from running loan origination.

   e. At 4:30 p.m. Central each weekday, Production Control exports files to COD, CPS and ECSI. This includes ISIR, DL Loan and Pell transactions for the current even and odd aid years. If you need to process prior year files, please contact Campus Solutions to make arrangements to do so.

   f. At 7:00 p.m. Central, seven days a week, Loan Counseling I runs to identify students that need counseling.

   g. At 8:00 p.m., Monday through Friday, ISIRs load.

   h. At midnight, seven days a week, FA Term Build run for current even and odd years from approximately February until May. When two aid years are processed by FA Term, the newest year is scheduled first, then the current year.

2. Daily Maintenance is scheduled from 5:00 a.m. to 7:00 a.m. each weekday. Campus Solutions databases may or may not be available during those hours, depending on the maintenance being performed.