Student Finance User Group Meeting
March 26, 2014 701-777-5900 Conf. ID: 140763
Minutes: University of North Dakota

Attendees: BSC, DSU, DCB, LRSC, MASU, MISU, NDSCS, NDSU, UND, WSC, Campus Solutions- Angela, Dee, Marie, Chad

Absent: VCSU

1. Old Business:
   a. Becky reported for the Campus Community Group that the masking of social security numbers was discussed. Further input will be requested from Student representatives. The Veterans data tracking work group will begin soon.
   b. Angela requested to discuss AP refunding at the Face to Face meeting in April. Process must be implemented before Oracle’s deadline, end of 2015.
   c. Financial Obligation Agreement – requested removal from Old Business
   d. Global Service Indicator – requested removal from Old Business

2. New Business:
   a. Kim (NDSU) will create a Service Request for a new report/query to pull comments from the Assigned Student Waiver set up. The function does not work properly if a student receives more than one waiver. Karin (NDSU) will send a request to Angela for a modification. Angela will open a case with Oracle.
   b. National Guard Report. Mary (BSC) received approval from user group to proceed with development of report.
   c. Dee will remove “Accounts Payable” description from name of external orgs on the XML corporate billing process
   d. DDP work group discussed creating a query to identify duplicate direct deposits. Kim (NDSU) will send Service Request to Campus Solutions based on notes from work group meeting. Campuses will respond for approval/oppose through email. Discussed need for report to identify students registered at multiple schools. Karin (NDSU) and Angela will include Financial Aid representatives to see if the development of a query is possible due to FERPA restrictions.
   e. Dee will proceed with adding a Yes or No option on the run control for Write–off Report to look at payments. All campuses in agreement.
   f. GSF Global Service Indicator. Campuses agreed to $300 amount for write-off accounts. For prior write-offs each campus will determine which accounts will receive the indicator.
   g. Karin (NDSU) request to insert Campus name on the GSF description was upon by all campuses. Mary (BSC) will send the change request to Laura Glatt.
h. Angela requests campuses to send a list of those attending the Face to Face April 15 & 16. Also send any items for the agenda and computer needs.

i. Marie (NDUS) reported 1098T file sent March 25, 2014 was accepted. UND Continuing Education file was rejected due to missing SSN. She will send reminder in May for adjustments/corrections. However, she will check if changes need to be submitted within 30 days to avoid fines.

j. DR List – Marie (NDUS):
   i. Write off Report mod added payment option
   ii. Research data archiving – no one using delivered product, looking for more info
   iii. ND Nat’l Guard Report – will finalize DR
   iv. Cash Payments Query/Report – table till next meeting
   v. Equation Engine using for tuition calc – shown at Alliance will research

3 Other Items of Discussion:
   a. Karin (NDSU) requested VA module functionality be turned on in Stage for review. Angela will check security access and create new role for VA work group.
   b. Report/query requested by Chelsea (UND) for Com Gen discussion moved to next meeting
   c. FOA verbiage change requested by Chelsea (UND) moved to next meeting

Next Meeting: April 15th at Face to Face meeting in Grand Forks
Minutes: Valley City State University