As a result of the SULA (Subsidized Usage Limit Applies) requirements, additional information is required to be sent in Direct Loan origination and disbursement files and NSLDS Enrollment Reporting files.

The set up starts in Student Records and continues to Financial Aid. Additionally, some fields are viewable or modifiable on FA Term and others on the DL Maintenance, DL Override Loan Data and View COD Data pages.

Here are some details:

Setup pages:

```
<table>
<thead>
<tr>
<th>Set Up SACR &gt; Foundation Tables &gt; Academic Structure &gt; Academic Plan Table</th>
</tr>
</thead>
<tbody>
<tr>
<td>Everything starts with the set up on the Plan table. This set up needs to be done by your Student Records staff.</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>The plan must contain:</td>
</tr>
<tr>
<td>• <strong>NCS Classification</strong></td>
</tr>
<tr>
<td>• <strong>Program Length Type:</strong> May be Weeks, Months or Years.</td>
</tr>
<tr>
<td>• <strong>Program Length Value:</strong> A numerical value corresponding to the published length of the program in Weeks, Months or Years.</td>
</tr>
<tr>
<td>• <strong>SULA Special Program</strong> (The field must have a value, even if it is <em>Not Applicable</em>)</td>
</tr>
</tbody>
</table>
```

This is for illustration only and not an indication of the values that should be entered for this plan.
### Payment Period Start Date

*Payment Period Start Date* is now taken from this new field.

For 2015, it should default to the *Loan Period Start* date.

### Set Up SACR > Product Related > Financial Aid > Loans > SULA > Credential Cross Reference

Some of the information sent to COD on origination and disbursement files will be taken from the Credential Cross Reference.

Populate the page by clicking on *Retrieve from Acad Plan*.

If you find corrections are required and your registrar has made them on the *Academic Plan*, you may click the button again to bring in the most current set up. However, any manual changes you have made here will be lost.

This page will **now save** without an *Academic Program*. 

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**Note:**

- The page provides instructions for setting up financial aid terms for the 2014-2015 academic year.
- It explains the changes in the Payment Period Start Date field and the importance of updating this information for the 2015 academic year.
- Instructions for populating the Credential Cross Reference page and the implications of manual changes made here are also provided.

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**Image Descriptions:**

- A screenshot of the valid terms for careers setup page, showing the Payment Period Start Date field.
- A screenshot of the credential level cross reference page, demonstrating how to populate the page.

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**Historical Context:**

- This document is part of a series of guides for setting up financial aid in the North Dakota University System’s Campus Solutions system.
- The information is intended for users who are responsible for managing financial aid processes in an academic institution.

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**Technical Details:**

- The document includes specific fields and buttons within the Campus Solutions system, such as *Academic Institution*, *Loan Period Start*, and *Payment Period Start Date*.
- The instructions are clear and targeted, ensuring users can effectively manage financial aid settings for the 2014-2015 academic year.
For each career, indicate the load rules for both Regular and Summer terms that are to be used for SULA.

The Copy Setup Data button may be used to copy set up from one school to another, or from one career to another within a school.

After the July patch, COD origination files will show full time enrolment; COD disbursement files will use SULA Load.

Once this set up is done for all schools, Oracle has provided a program that Campus Solutions can run to update existing FA Term pages for all students. As FA Terms rebuild after that, they will pull in SULA fields.
View/Override pages:

Financial Aid > Financial Aid Term > Maintain Student FA Term

The **SULA Units** and **SULA Special Program** can be overridden on the **Statistics** tab of **FA Term**.

Financial Aid > Loans > Direct Lending Management > Override Loan Application Data

Override **Program Length**, **Special Program Flag** and **Credential Level** here for an individual loan application.
SULA details have been added to the Manage DL Application page so you can see what is being sent to COD.

For disbursements on an individual loan, CIP Code and SULA Load can be overridden on the SULA tab.
On the **COD Award** tab, click **Additional Loan Information** link to see data sent out on COD file.

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**Query > Query Viewer, NDU_FA_243**

This query is expected to be in Stage the by last week of May. It is based on code provided by Oracle and is intended to be run before loans are transmitted so you can check the SULA fields to ensure everything appears to be complete.

This query provides the following information for students with an originated loan pending transmission:

- Load
- Direct Lending Year
- Special Program
- Credential
- CIP Code
- Plan Code
- Program Length
- Type
- Pay Period Start
- Student Override on Academic Base Weeks
- Aid Processing Rule
- FA Default Rule Academic Base Weeks
- Acad Base Weeks from the Install FA set up.