Council of University Student Aid Directors (CUSAD)
MINUTES
Thursday, September 18, 2014
Conference Call

PRESENT
BSC          Scott Lingen, Linda Greenstein
DCB          Val Heilman
DSU          Kathy Lowe
LRSC         Doreen Hoffman (representing Katie Nettell)
MaSU         Shirley Hanson
MiSU         Laurie Weber
NDSCS        Shelley Blome, Sheila Dolan
NDSU         Jeff Jacobs, Bonnie Litton
UND/WSC      Janelle Kilgore, Rohit Kulkarni
VCSU         Betty Schumacher
Campus Solutions Sue Applegren
NDUS         Kristin Ellingson, Marge Michael

Shelley Blome called the meeting to order at 1:46 pm (technical difficulties—passcode change).

ADDITIONS TO AGENDA
  FISAP Concern – Betty

NEW BUSINESS
1. Updates: NDSU-Sanford merger (Jeff); BSC (Scott); UND-Williston (Janelle)
   Update from Scott Lingen (BSC): Prior to joining BSC, Scott had been at the University of
   MN, the University of Mary and at Sanford Nursing, in that order. He is very happy to
   now be part of the BSC team.
   
   Jeff Jacobs (NDSU): The NDSU/Sanford Clinic merger took place on July, 2014. The
   merger was necessary due to accreditation issues (e.g., stand alone schools must now be
   affiliated with another school in order to be eligible for federal funding). NDSU offers
   and provides the same degree as Sanford did to these students. The students can be
   Fargo only, Bismarck only or both. The first semester students are collaborative students
   taking generals at BSC. On October 13, 2014, the Higher Learning Commission (HLC) will
   be visiting NDSU and on October 14, 2014, HLC will be at Sanford in Bismarck. This is a
   requirement anytime there is a merger. Jeff hasn’t heard anything from the U.S.
   Department of Education yet so this is a difficulty at this time. The Financial Aid Office at
   NDSU processes all aid. Ahmed Shiil and Mary Smith, NDSU Nursing at Sanford Health,
   still answer questions in Bismarck but processing happens in Fargo. Students can still pay
   tuition at Bismarck, if they choose. NDSU is still working through some nuances such as
paying NDSU on campus fees while Sanford students aren’t really on campus at NDSU, etc.

Janelle Kilgore: The WSC President reached out to the UND President asking for assistance from UND during WSC staff changeover. UND is now the main processor for WSC. Currently, Heather Fink is performing some financial aid tasks at WSC but UND may hire specific staff for WSC. Much is still pending and Janelle will keep CUSAD updated.

2. **Primary office for T4 Consumer Info – Laurie**
   Laurie is concerned about keeping on top of all the other things tied to Title IV consumer information. Merri Jo had been in this position in the past. Laurie worries that there isn’t enough weight from the financial aid office to make sure things are being done. Are there any other offices involved in these responsibilities on other campuses?

   Janelle said that UND uses a tag team approach. Shelley said that NDSCS does the same as UND but still understands that the Financial Aid Office is ultimately still responsible.

3. **SLSC group – why no FA representation – Shelley**
   Per Laurie, the members of the Student Loan Service Center (SLSC) group that oversees/gives direction to the SLSC are:
   - UND-Sharon Loiland
   - NDSU-Bruce Bollinger
   - MaSU-Steve Benson
   - DSU-Mark Lowe
   - BSC-Mary Eisenbraun
   - NDUS-Laura Glatt
   - MiSU-Jonelle Watson

   There was discussion surrounding if any of our financial aid people ever hear from these people listed above. All said no. Would asking for minutes of meetings help communication? CUSAD will discuss concerns with new SLSC director, Kelly Bisek, next month, including addressing the default rate. If anyone has additional questions for Kelly, send them to Shelley to forward to him prior to next meeting.

4. **New Pop Select option for SAP in Development – Sue**
   Development for a new SAP Pop Select query was discussed and approved. The Pop Select will select students who have an active FA Term and enrollment and will also select students with an active term and NO enrollment if they meet the following selection criteria:
   - Had a disbursement for the term
   - Have a “W” Grade posted for the term.

   Query NDU_FA_0034_5 SAP Students with No Attempts will be modified to identify students who have a “W” Grade posted for the term.

5. **150% SULA Limits – Val**
   [See attachment at end of minutes]
   How are people awarding students? Janelle: UND has only one student (from WSC) that falls into this category and s/he lost full subsidized eligibility. Val asked if anyone else has these problems. The issue hasn’t hit four year schools yet so many schools have no experience with this. Janelle suggested using NASFAA’s ASK REGs for additional help.
6. **Perkins Loans/NSLDS - Shelley**
   NDSCS received notice from US Department of Education that schools are responsible for reporting to NSLDS, not the servicer. Shelley forwarded a copy of the notice on to Mari and Kelly at SLSC. Shelley will do some further checking because her question wasn’t answered clearly. Increased default rates: what does each school need to do to decrease default rate?

7. **Fall Training in Dickinson – Shelley**
   A phone call meeting is scheduled for Monday, September 22, 2014, at 10 am. Information will be sent out after this meeting. Per Val, a tentative agenda is out now.
   Tentative training topic: needs analysis
   Dates: Nov 12 and 13
   Lodging: Astoria Hotel (state rates)
   Training location: DSU campus

8. **FISAP - Betty**
   Betty is concerned that page A-11 of the FISAP is not accurately reflecting the number of less than full-time students. She suspects that many collaborative students are being included in error (i.e., duplicated in institutional enrollment data). She wonders if collaborative students couldn’t be tracked in a similar manner to how SULA is tracked now. Other administrators are calculating the Common Data Set manually to enhance accuracy of data.

9. **Next meeting October 16th Lync Online/camera Test Run - Shelley**
   Shelley will conduct a test run for next month’s lync online meeting. She will send out instructions prior to the test run.

**OLD BUSINESS** None

**MEETING ADJOURNED**
The next meeting is tentatively set for October 16, 2014. Shelley adjourned the meeting at 2:49 pm.

Minutes prepared by Marge Michael, NDUS
Hi, Valerie

I had another school run into a problem similar to yours last week. She contacted the COD support line and they were working through the reporting issue to help her get it resolved. I haven’t heard back from her so I’m not sure if the problem has yet been fully resolved for her, but she said that they were helping her.

Have you contacted the COD support line, yet? I think that would be the first place to start before trying to come up with any workarounds that might convolute the whole process.

Here is the COD support phone number: 800/848-0978 for Direct Loans.

Let me know if they are able to help you or not.

Rick

Richard C. (Rick) Renshaw
Training Officer

Mailing Address:
ED/FSA Region VI
1999 Bryan Street
Room 15410
Dallas TX 75201-6817

Office: (214) 661-9506
FAX: (214) 661-9662
rick.renshaw@ed.gov

---

From: Heilman, Valerie [mailto:valerie.heilman@dakotacollege.edu]
Sent: Monday, September 15, 2014 4:04 PM
To: Renshaw, Rick
Subject: SULA question

Rick – I am getting the following message on some of my new 14-15 loans and have visiting with another director who isn’t sure of the answer so I am shooting this question to you. I think maybe I am running into this earlier being a 2 year school that has some 9 month programs.

ERROR MESSAGE: The Remaining Subsidized Eligibility Period is less than zero for this award.

Here is a little of the background:
ACAD Plan-DP-MCD, Program Length is 9 months
9 months X 150% = 13.50 Months
Student received SUB Loan AY 2013-2014
I believe the student would only have eligibility for a Fall Only Loan Period?

If that is true, what would we do with her eligibility? Do they receive ½ of their scheduled sub disbursement for the year and get 2250.00 in sub? Can we back their sub loan eligibility into the fall term so they still receive their 4500 sub loan for the year and reduce their unsub is needed? Thanks for your advice as always.

Valerie Heilman
Financial Aid Director
Dakota College at Bottineau
PH: 701-228-5437
Fax: 701-228-5499
www.dakotacollege.edu