Council of University Student Aid Directors (CUSAD)  
MINUTES  
Thursday, August 21, 2014  
Conference Call

PRESENT
BSC          Scott Lingen, Linda Greenstein
DCB          Val Heilman
DSU          Sandy Klein, Kathy Lowe
LRSC         Katie Nettell
MaSU         Shirley Hanson
MiSU         Laurie Weber
NDSCS        Shelley Blome, Sheila Dolan
NDSU         Jeff Jacobs, Bonnie Litton, Sandy Prudhomme
UND/WSC      Janelle Kilgore
VCSU         Betty Schumacher, Marcia Pritchert
Campus Solutions  Dennis Junk, Sue Applegren
NDUS         Brenda Zastoupil, Kristin Ellingson, Marge Michael

Shelley Blome called the meeting to order at 1:31 pm.

ADDITIONS TO AGENDA
None.

NEW BUSINESS
1. **SLSC, Nursing/Perkins Default rates – Laurie**
   Laurie asked the group if anyone had noticed a significant increase in nursing and Perkins loan default rates. Minot did see a significant increase. Mari Krag from SLSC (Student Loan Service Center) indicated that all schools’ rates had been affected by staffing changes perhaps. Betty and Sandy K noticed that their rates had increased significantly. Sandy K said that she had asked for a list of borrowers in default on nursing loans and found that one of the students listed was deceased. Once that was corrected, DSU’s rate went back down to an acceptable rate. In answer to a question about the process of notification of schools by SLSC, Mari or Kelly send a report which lists the defaulted students to the business offices at each school. Shelley will send an example of a default report [Cohort Vertins Student- See email dated 08/21/2014] to group to show the type of report that can be received from SLSC. Members questioned how much schools are paying per account. Laurie will check to see who is on oversight committee so that additional clarifications can be made. Jeff will ask Kelly Bisek at SLSC to speak to CUSAD in October or November.
2. Loan fee budget – Sandy/Dennis
Per Sandy K., sometimes students cancel loans online so she wants to be able to identify them so that loan fees can be taken off the COA. Dennis has a way to accomplish this per Sandy. Also, Janelle said that Rohit built an 'in house' way to do the same at UND. Does anyone prorate fees? Most use an average. Sandy would like to do this available before fee payment. Campus Solutions is asked to change query to include necessary data fields. No one was opposed and one 'yes'. It was given high priority. Dennis will move forward on this change.

3. Non-degree option for Primary Program/Academic Plan for Undergrad/Grad – Janelle
Janelle asked how schools manage tuition waivers for nondegree seeking students. Katie puts these students in system as 'undecided' but doesn't do it for third party aid (i.e., only for those awards that are disbursed through the FAO). Can there be a nondegree seeking option? Most schools use a place holder for these particular students, e.g., dual credit students using DEAL loans or receiving institutional waivers. Janelle reiterated that she is asking for a nondegree seeking option to help in building FA term. There was no one not supporting Janelle’s request but Dennis is concerned with how to do this. There was a great deal of discussion about how to avoid building terms manually. It was decided to keep the discussion going until the next meeting.

4. LDA for FN and FNN on Collaborative SAP report NDU_0034_FA – Shirley
Shirley has a collaborative student with all Fs. She has to call the other schools to find out what the last date of attendance was. She asked if there is a way to pull that information into the collaborative report. Currently, one gets the grade but not the corresponding date. Sue asked if that date is coming in on any report that goes to school. Sue will check into this and will talk to Shirley after the meeting. They will see if it is possible and then come back to group with what they find.

5. Gainful Employment procedures – Katie/Brenda/Shelley
Brenda noted that the state auditors have asked for consistency in reporting among schools. Dennis had provided a document to Brenda and this has already been done. Shelley indicated that the auditors are questioning the placement rate part of it (i.e., from where was the data coming)? Katie indicated that she understood that the request is for a consistent manner in which placement information is gathered. The information is to be updated by January 31st. Katie and Brenda will talk about this in the last week of September. Also, there were emails from others indicating that people are not sure that FAO is best place to gather this information, that maybe campus placement offices and registrars would be better. However, some schools don’t have placement offices. Auditors didn’t want to have to think about which school they are working with at the moment. Mary Feltman, state auditor’s office, said they use the ‘blue card system’ with instructors. A blue card is taken to instructors and students fill it out. Also, where are schools putting unknown students or students that they are unable to find? Katie said
that Mary Feltman suggested consistent documentations; consistency would make their job easier.

6. **ISIR’S without loaded status – Jeff**
   Background: NDSU had asked for some enhancements to Query NDU_FA_0247 which determines ISIRS without a Loaded Status. However, they didn’t get them before it went into production. NDSU wants to use this to determine whether or not to load a particular ISIR. Sandy P sent an email out on July 25\textsuperscript{th} and no one was not in support of adding enhancements. Sandy will work with Dennis to get this implemented. [The criteria being requested are: verification status, SAP status, App Status from App Progression, Primary EFC (current, not suspended primary EFC), Aid Application Status from Packaging Status Summary, and Aid Year.]

7. **Future CUSAD meetings - Shelley**
   Shelley would like to change the format of meetings from conference calls to online meetings on Outlook. They are set up the same way as setting up other meetings except that you choose online. From Shelley’s initial survey, she found that most members have Outlook but some don’t have cameras. Shelley asked if anyone against this. No one is. It will be used for next meeting. If you don’t have a camera, you probably don’t have a microphone either but they are relatively inexpensive. Shelley will send out a practice run so that everyone gets a chance to use it before next month’s meeting. It is easier to hear members speak with this method. If any member is not in favor of this type of meeting, Shelley asked that s/he contact her.

**OLD BUSINESS**

   Action Item Review-deferred to next meeting

**OTHER BUSINESS**

   None

**MEETING ADJOURNED**

   The next meeting is tentatively set for September 18, 2014. Shelley adjourned the meeting at 2:32 pm.

Minutes prepared by Marge Michael, NDUS