CUSAD MINUTES  
Thursday, May 15, 2014
Conference Call

PRESENT
BSC     Jeff Jacobs, Linda Greenstein
DCB     Valerie Heilman
DSU     Sandy Klein, Kathy Lowe
LRSC    Katie Nettell
MaSU    Shirley Hanson
MiSU    Laurie Weber
NDSCS   Shelley Blome, Sheila Dolan
NDSU    Bonnie Litton, Sandy Prudhomme
UND     Janelle Kilgore, Rohit Kulkarni, Kellie Choate
VCSU    Betty Schumacher, Marcia Pritchert
WSC     Cassy Waste
Campus Solutions Dennis Junk, Sue Applegren
NDUS    Brenda Zastoupil, Kristin Ellingson, Marge Michael

Janelle Kilgore called the meeting to order at 1:32 pm.

ADDITIONS TO AGENDA
State Grants – Betty
Different tuition rates

NEW BUSINESS
1. Congratulations, Jeff!
BSC will miss Jeff Jacobs as he has accepted the Director of Student Financial Services position at NDSU. Linda will attend CUSAD meetings in Jeff's place for BSC once he goes to NDSU.

2. Develop way to identify online student populations – Rohit
Rohit asked CUSAD members if they incorporate differential tuitions (e.g., resident vs. nonresident) at their respective institutions. How are schools preparing budgets? Can the schools be consistent? If so, Rohit suggested that perhaps Dennis and Sue can help make the budget preparation more automated in PeopleSoft. Katie noted that there are now also populations of students with all classes online and some taking both online and on campus, etc. These are populations with different budget requirements. Clarification: Rohit’s interest is online students only at the moment (i.e., those students that will never be on campus). Rohit is trying to find the group that is 100% online. UND has 1000 plus students who fit within that category. Sandy K. reported that when the student applies for admission, s/he is coded as such right at first. Laurie W. asked how DSU accounts for those that change their minds. For instance, the student shows up on campus. The selection that admissions is making [customer count = resident or nonresident] monitors that. FA then picks up that information from admissions. Bonnie reported that, after census, NDSU queries to include how many distance credits...
compared to overall credits. Janelle said that UND is trying to get rid of so many moving parts. Rohit stated that summer is trickiest. If CUSAD can give Dennis a solid structure, it could possibly be coded. The problem should be taken to registrars’ offices as well. If the 100% online students can be coded consistently across campus, the process will be easier to automate. Is there across campus coding for ND residency tuition currently at any campuses? Campuses are willing to check with their individual campuses. There could be a similar structure for location codes (i.e., ND or not). The group will continue to go forward with this discussion to the next meeting to compare processes (i.e., move to Old Business next meeting). Rohit agreed to compile any results sent to him beforehand.

3. Query/report – a way to view or pull collaborative course start and end dates or number of days for summer cost of attendance – Janelle
Because schools don’t have access to other schools information, it is hard to find start and end dates. Can these be added to a report? Katie would support having start and end dates on any term, not just summer, added. Betty noted that if people drop classes at another school (collaborative), she doesn’t get notified. Shirley gets notified by collaborative person at her institution. The main issue becomes building an accurate budget. Would we physically pull from other school’s data? We can’t because we don’t have access. The majority of group supports researching capability to get the dates added to a report which would be helpful. No one opposed.

4. Add ND Indian Scholarship into R2T4 calculation - Janelle
The North Dakota Indian Scholarship Board no longer wants students receiving all funding if s/he withdraws. This is not required by Return to Title IV (R2T4) regulations but would use same percentage as R2T4 calculation. If the group wished, Brenda offered to send the group’s concerns back to the Board. She explained that the Board wants a means to recoup some of the funding. Katie feels that this would put students in more debt. Jeff imagines tribal school friends would be very disturbed about this. Laurie asked who is on the Board. Current Board members are Scott Davis, Cornelius Grant and Sonia Cowen. Brenda emphasized that the Board brought up this concern on its own. The Board found this in reviewing the Administrative Code. The Board wanted to know how students are kept accountable for the awards. NDUS didn’t have anything to do with this decision. Katie asked if this would include unofficial withdrawals. Brenda said it would include whomever each institution considers a withdrawal. Brenda will send email to Board expressing CUSAD’s concerns. Who will help craft the email? UND will help. Brenda asked if CUSAD would be in favor of establishing a maximum number of terms, for example. Katie said she can see that working. Enforcement of Satisfactory Academic Progress (SAP) may work as well. What is the consensus of the group? What is the best method to make the student accountable instead of making schools accountable? BSC and LRSC would support of maximum terms and adding SAP requirements. When asked, Brenda stated that she does not have any idea of how much the ND Indian Scholarship program is losing due to withdrawals because it is not tracked.

5. Query/report-List of any failing grade—Jeff and Val
Jeff stated that schools have a query that finds students failing all courses but do not have a means of finding any failing grade. Could the current report be enhanced or a
new report created that finds failing grades in different modules? Sandy has report that shows this. Betty agreed with Sandy. Jeff will research the matter so asked that his question be disregarded. The report [NDU_FA_0240, Unearned Failing Grades] can be found on Dennis Junk’s email dated Dec. 20, 2013, 4:03 pm and will show every student that had ANY F’s.

6. NDU Percentage with Aid Report – Janelle
Janelle asked how the NDU Percentage with Aid Report is pulling data. Is it real data? It looks like it is only pulling disbursed aid. Can a field be added that shows the number of undergraduates with aid? She emphasized that there is a difference between nondegree and degree seeking. All institutions have different missions. The report was created for the Board office specifically. A work group should be formed to find out what needs are. Katie is concerned because the Board may not be seeing data as it is. Can Brenda address this question? One of the biggest concerns is the percentage of aid report. The affordability report does not speak well to whether or not we are making things affordable vs. debt. It seems we would want the report to use for the benefit of all schools. Brenda has pulled waiver reports, percent of students with aid at various grade levels as well as total indebtedness. Katie doesn’t think the report compares apples to apples. Brenda asked if it should be degree seeking vs nondegree seeking, by program type, etc. Would Brenda look at creating new report or customizing the current one? Brenda asked if it could be tabled and reviewed more in depth. Laurie asked Dennis if there is a way to test the source of the numbers. Dennis responded: not easily. It would take some programming effort to do it.

7. NDU Student Loan Debt Report – Laurie
Looking at Common Data Set, Laurie was surprised to see large variations between schools between students each year. She asked what data accompanies this report to find out if it was reporting accurately. Brenda asked if a group of three or so could get together to decide what sources of data are best to use, at least going forward. Someone from UND, Laurie and Katie will work on this with Brenda. The working group will come to some conclusion as to what schools need for their purposes as well (the main goal being to resolve the problem of conflicts between school reporting vs. Board office reporting).

8. Middle Income Scholarship - Brenda
Brenda reported the proposed Middle Income Scholarship is trying to reach that group of students that doesn’t normally get the scholarships and grants and aren’t upper income families whose only options are to take loans. First required definition: What does it mean to be middle income? Katie: Why not look at EFC instead of middle income? The people initiating the scholarship want a joint effort to utilize upwards of $42 million for this endeavor. A working group was formed at the request of Laura Glatt: Lori Reesor from UND, a high school counselor, Becky Lamboley from NDUS, Wally Erhardt from SLND, Laura Fiedler from SLND, Brenda and Jeff Jacobs. They were all talking about the same thing but are not sure what terminology to use. One of the suggestions is to call the scholarship: Fill a Gap Scholarship. Laura Glatt has taken scholarship out of NDUS and it is to be taken out of ND Student Trust fund. $42 million would be invested by the BND. The endowed money would be used for the scholarships. There would probably be a cap on the EFC that would push a student out of eligibility. Brenda said that one of the hopes is to allocate the scholarships to institutions to disburse. It would
then be the institutions’ choice as to which students to award within certain parameters. By tomorrow (05/16/2014), Brenda hopes to provide parameters to Eric Hardemeyer and Chancellor Skogen. Basically, the scholarship would be based upon EFC but control over awarding would be in schools’ hands.

Elements of discussion follow:

- Would institutions have to apply for funding? Betty would rather have set parameters such as the SSIG.
- Laurie is concerned that personnel at one school may have better grant writing skills and more time to allot to the project, potentially giving unfair advantage.
- Jeff likened the process to Dollars for Scholars a few years ago. Maybe allotment of funds could be based upon how many ND students attend a particular institution vs. the best grant writer. Brenda compared possible procedure to Indian Tribal Assistance Grants process.
- Katie requested that Brenda forward the notes from tomorrow’s proposal to BND and Chancellor. Katie has the same concerns as Betty. Do we set up a committee of people to determine who would receive the scholarship at each institution?
- Janelle thinks it is great. Giving the individual schools control over awarding would give some flexibility when packaging since scholarships such as ND Academic/CTE Scholarship and SSIG don’t come out until later in the packaging season.
- Kathy would like to see a calculation such that a school would select (1) all ND students; (2) exclude loans entirely; and 3) subtract all scholarships and grants from COA. The remainder would be the GAP prior to loans. The key difference in usual FA packaging is to not consider the EFC at all. Kathy feels that this would be fair if consistently applied. Oil country students with high EFCs don’t benefit at all and in order to keep them in the state, this would help. These are the students that should be awarded this type of scholarship.

OLD BUSINESS

Preparing for NSLDS Reporting related to 150% loan limits – Jeff
Janelle did connect with her Registrar and that office has pushed this back on its ‘to do’ list. Because Oct. 1 is now the deadline, they have put it lower on priority list, [i.e., delayed]. Two year schools may be impacted by this. July 1 is still in effect although reporting has been delayed.

Dennis explained that FA will not be able to originate a 2015 Direct Loan until the Registrars have it set up on their side. Do they (the registrars) know this? It has been relayed to them. UND Med students will be first ones impacted. Do they know that it is tied to origination? Yes, Campus Solutions met with them within the past 5 days. Janelle had talked to her Registrar longer ago than that. Dennis said that set up will be available to registrars on May 31st. Registrars get bundle notes similar to those that FA gets. Follow up with your registrars! Registrars have their meeting tomorrow at 2:00 but may not have it since there is commencement.
OTHER

- Brenda expects ND Scholars awards will go to schools the last week in May and that by next week, schools will have the first run of SSIGs.
- Jeff asked - if system is set up and (1) student is returning and (2) still in the same program, will origination error out? Dennis does not think so.
- Action Items to be reviewed by next meeting.

MEETING ADJOURNED

The next meeting is tentatively set for June 19, 2014. The meeting was adjourned at 3:10 pm.

Minutes prepared by Marge Michael, NDUS