CUSAD Minutes
Thursday, October 17, 2013

Present:

BSC       Linda Greenstein
DCB       Val Heilman
DSU       Sandy Klein, Kathy Lowe
LRSC      Katie Nettell
MSU       Shirley Hanson
MiSU      Laurie Weber, Mary Jo Connole
NDSCS     Shelley Blome, Sheila Dolan, Kassi Griffin, Melissa Jaskowski
NDSU      Jeanne Enebo, Sandy Prudhomme, Bonnie Litton
UND       Janelle Kilgore
VCSU      Betty Schumacher, Marcia Pritchert
WSC       Cassie Waste

Campus Solutions Dennis Junk, Sue Applegren, Tom McNaughton
NDUS      Brenda Zastoupil, Kristin Ellingson, Marge Michael

Janelle Kilgore called the meeting to order at 2.30 pm.

Approval of September 19, 2013, CUSAD Minutes
Sandy Klein said that the minutes need to be amended to add Kathy Lowe to the list of attendees. It was moved by Katie and seconded by Betty to approve the September 19, 2013, CUSAD minutes as amended. The motion was unanimously approved.

Additions to Agenda
New Sequestration Direct Loan Origination Fee Change – Dennis
Update on Global Service Indicator – Katie

New Business

- Communication Management Unread Messages Pop-up
  Janelle (at the request of Jeff) asked if it was possible and/or desirable to implement something like Facebook pop ups to alert students that they have not read a certain communication. Dennis feels that this is really a campus community issue. A request could be sent to campuses from this group suggesting use of something students are familiar with like twitter, Facebook, etc. The goal would be to drive them into looking at their communications. The campus communities would need to tell us how much work it would be to modify the systems. The alert would pop up when the students log in to Campus
Connection. Examples of types of communications in question would be award letters, SAP, verification requests, etc. How many times does a student log in to check per semester? Would this be helpful? Janelle and Katie voiced support for moving this forward with no one opposed. Everyone was encouraged to connect with his/her campus representative.

- **Students in verification and the IRS processing delays due to government shutdown**
  Sandy Klein asked what other schools are doing with students who are in verification and IRS processing is delayed due to the government shutdown. Are students being pushed toward private loans? The consensus was that there have been no significant problems and that ‘Procrastinators procrastinated right through government shutdown.’

- **Financial Obligation Agreement Communication Plan**
  Sandy K. asked about progress on the financial obligation agreement communication. Janelle reported that, at UND, a demo was produced in-house. Janelle will send out screen shots of what the students will see. Katie logged in on *My Campus Connection* and was able to see the agreement. Minot’s business office has already sent out emails to students and Laurie has walked students through the process. Students have a service indicator that prevents them from registering for the upcoming semester. What about people who have others register for them? Collaborative students? Dual credit students?

- **Collaborative Agreement aka Consortium Agreement**
  The NDUS Financial Aid Office is tasked with reviewing and recommending updates to the NDUS Consortium Agreement to ensure compliance with Title IV regulations. The agreement needs to have current director signatures also. Katie, Sandy K, Brenda, Betty and Janelle have agreed to assist in the process with Marge initiating a draft agreement.

- **Unofficial Withdrawal Report Testing**
  Janelle (at the request of Jeff) asked whether a query could be designed to look at students who have withdrawn but instead include a side query that only has the FNN (F and Never, Never attended) and UNN (Unsatisfactory and Never, Never attended). The group set this priority as High.

- **New Sequestration Direct Loan Origination Fee Change**
Dennis brought forward the issue that ‘As a result of Sequestration, GEN 13-22 (http://www.ifap.ed.gov/dpcletters/GEN1322.html) changes origination fees charged to Direct Loan borrowers where the first disbursement is made on or after December 1, 2013.’ This upcoming change will/may affect undisbursed fall loans that will be cancelled and undisbursed fall loans that have been accepted. Dennis asked if schools need assistance in looking for these populations.

The FA 801 Report: 1430 Query for spring only disbursements or other queries may work for some schools although the larger schools run into difficulties with this report due to size of database. Most colleges do not need special reports, but if somebody would like this report, Dennis will do it as an ad hoc query.

Campus Connection will get more information to schools as it becomes available.

Financial Aid Global Service Indicator
Katie reported that Laura Glatt wants the Financial Aid Global Service Indicator to be ready by January 1, 2014. An FA Service Indicator is manually applied to the individual campus accounts of students who are suspected of submitting fraudulent financial aid or admission information. The indicator prevents a student from registering, enrolling or from receiving the disbursement of financial aid. The institution applies a Global Financial Aid Indicator to the student account if, after the NDUS internal audit or has reviewed the record, it is suspected that the student has committed fraud and the student has been turned over to the Office of Inspector General.

Local service indicators are all set up.

This procedure is under the 500s: Student affairs of the NDUS Procedures.

- **Set CUSAD Face to Face Date**
  After discussion and with many events scheduled during November and December, the face to face meeting was postponed until later in the spring semester. A conference call is scheduled for November 21.

- Janelle asked if there are any other schools using the Pell Only packaging plan. VCSU uses it for specific students only.
• Janelle asked if anyone is running rebudgeting plan that Dennis put out last year or if everyone is making manual adjustments to less than 12 cr. All who responded did manual adjustments.

Old Business
None

Action Items Review
None reviewed.

The meeting was adjourned at 3:26 pm.

Minutes prepared by Marge Michael, NDUS