CUSAD Minutes
Thursday, January 17, 2013
Conference Call

Present:
Betty Schumacher, Chair, VCSU
Jeff Jacobs, BSC
Valerie Heilman, DCB
Sandy Klein, DSU
Katie Nettell, LRSC
Shirley Hanson, MaSU
Laurie Weber, MiSU
Shelley Blome, NDSCS
Jeanne Enebo, Bonnie Litton, and Sandy Prudomme, NDSU
Rohit Kulkarni, UND
Erica Renville, WSC
Dennis Junk, Sue Applegren, and Tom McNaughton, Campus Solutions
Gina Padilla and Sheila Tibke, NDUS

Betty called the meeting to order at 1:30 p.m.

Approval of December 11, 2012, CUSAD Minutes
It was moved by Jeff and seconded by Shelly to approve the December 11, 2012, CUSAD minutes as presented. The motion was unanimously approved.

Additions to Agenda
Katie would like a status report on the fraud service indicator.

Exclusions in SAP
Sandy asked how campuses set up exceptions to remedial classes taken at two-year or out-of-state campuses for SAP purposes. She expressed concern on how to track students, especially when they transfer from a two-year to a four-year. No other campus expressed concern or indicated they were having issues with the credits transferring. Sandy will send some examples to Sue to research.

Proposed Joint Program
Jeff asked if anyone has heard of changes in the pipeline for joint programs or if the SBHE is planning to institute more joint programs. He shared with the group a Proposed Joint Program Administrative Model he saw dated November 27, 2012. Jeff suggested financial aid directors ask their campus academic affairs vice presidents to clarify what the proposal is about.

Request – Add E-mail address on NDU_FA_0201
Rohit suggested a field be added to NDU_FA_0201 so campuses can correspond with students via e-mail. Laurie expressed concern regarding students that don’t yet have a campus e-mail
set up. Rohit and Dennis said they could set it up so the field would appear blank and the other student information would not be removed.

Jeanne said she’d also like to see SAP, aid application status, academic plan, and sum of enrolled plus remote credits added to this query as well as an indication if the student is receiving a Pell award. She did not bring this forward as a motion.

It was moved by Laurie, and seconded by Katie to support adding the e-mail address to the authorization list and NDU_FA_0201 query. The motion was unanimously approved.

**COA for the Purchase of a Personal Computer**
Sandy asked if the purchase of an IPAD or tablet can be included in the cost of attendance. Katie responded that a personal device is part of their cost of attendance for nursing students. Shelley added that NDSCS has programs that require a tablet. Sandy said she couldn’t find any reference in the Handbook. Shelly said the Feds probably just haven’t updated the language with the new technology.

**Awarding Aid for Those Who are Coming Back for Another Degree**
Jeff asked what other campuses are doing regarding student loans when a student that has already earned a bachelor’s degree or higher returns to college to earn another degree (AA degree). He said they’ve already technically earned an AA or AS degree with the basic courses, and added that BSC is only allowing freshman and sophomore loan limits. Jeff asked campuses to send him their thoughts on this issue and he will contact Rick. Katie said this needs to be handled on a case by case basis to see how close the student is on their loan limits. Laurie said MiSU asks students for documentation on what their plans are for a second degree, and said she would like to see a service indicator for this issue. Betty said if the state requires endorsement credits, students are eligible for federal aid. Dennis said there is a service indicator that will show up on self-serve, but there’s not a checklist. He said his team would do some research and see if they could attach this indicator to something else.

**Action Items Review**
This will be moved to old business.

**Fraud Service Indicator**
The fraud service indicator has been sent to the campus community, but no comments have been received.

**Old Business**

**CUSAD Meeting Schedule**
Conference calls will be held monthly with two face-to-face meetings yearly (one in the summer and one in December).

**NDU Deficiency Report**
Jeanne said this item can be removed from agenda.

**Unofficial Withdrawals – Discussion with SR**
Shirley had nothing to report.

**Pell Graduation Rate Disclosure**
Sue had nothing to report.

**Spring Conference**
There was discussion on topics for the spring NDASFAA conference. Sandy K. agreed to lead a session on verification. Interest was expressed for more training in SOPHIE. The group was undecided if this training should be done at the spring conference or at a separate time. Laurie said she would send an e-mail to CUSAD members asking for other training requests.

It was moved by Shirley and seconded by Val to adjourn. The motion was unanimously approved.

The meeting adjourned at 2:59 p.m.

Minutes prepared by
Sheila Tibke