DRAFT
CUSAD Minutes
Thursday, May 26, 2011
Conference call
1:30-3:00 p.m. CT

Present:
Linda Jacobs Greenstein, BSC
Valerie Heilman, DCB
Sandy Klein, DSU
Katie Nettell, LRSC
Shirley Hanson, MaSU
Dale Gehring, MiSU
Shelley Blome and Carmen Marohl, NDSCS
Jeanette Enebo, Sandy Hill, and Bonnie Litton, NDSU
Rohit Kulkarni, UND
Betty Schumacher, VCSU
Lynn Haverlock, WSC
Sue Applegren and Dennis Junk, Campus Solutions
Gina Padilla, NDUS

Approval of April 21, 2011 CUSAD meeting minutes
The minutes of the April 21, 2011 CUSAD conference call were approved by consensus.

Additions to the agenda
Gainful employment – Sandy Klein discussed the gainful employment webcast: CUSAD agreed that information must be disclosed by July 1, 2011. Katie Nettle said reporting begins October 1, 2011.

SAP – In response to a question from Sandy on if campuses are processing SAP, the campuses stated they are in the process of completing it.

Discussion of bounced e-mails in Comm Gen – Dennis
Dennis Junk said there is a problem with bounced email addresses that are not descriptive enough to match with a student. The campus community will need a recommendation from CUSAD on how they would like this resolved. Dennis said a possible resolution could be to write a query or page where the email address is plugged in and the student name is returned. The group recommended developing a page so multiple addresses could be entered at once. Rohit said he would take this recommendation to the campus community.

System update - Dennis said the latest system update should be in stage June 1. He suggested the campuses visit the stage to view the new user interface.
Award letters – Dennis said there are instances when award letters have to be sent more than once. In these cases it may be valuable to have an override on the run control so new letters can be resent to everyone. It was moved by Jeannie to allow Dennis to develop a solution that allows for the ability to reset and re-run award letters. The motion carried.

Remedial Courses – Dennis/Sue
Sue Applegren said she talked to Charles Fjeld and the changes made to remedial course testing and the pass fail issue will be available for campus users to test in stage next week. She asked that the committee members test for the plan of study. Dale Gehring asked Sue to provide an update at the next CUSAD meeting.

Repeated courses tracking – fed update – SAP committee
Sue said they moved two D.R.’s forward. One is to deal with repeated coursework and the other is regarding the plan of study service indicator. The committee felt it will be important for the person reviewing the plan of study. The committee suggested the student’s most recent SAP report be included on the evaluation.

ISIR Code 258
Rohit Kulkarni reported things seem to be working fine for NDSU since the change was made to the ISIR Code 258 at the last meeting.

SAP changes
Sue said the SAP committee will be testing the POS. If anyone else is interested in testing they should contact her.

IRS match
Dennis Junk said the IRS match should be in stage next week.

Image Now
Dennis said an issue with ImageNow occurred after the last PeopleSoft update. The newer versions of the ImageNow software did not see any issues, so the campuses with problems will be upgrading their ImageNow software. Dennis suggested that people doing setup should re-learn the setup pages before they re-link.

Gainful employment
Katie Nettle asked if the campuses can get help from Campus Solutions to gather the necessary information for gainful employment reporting since disclosure will have to be on the website as of July 1. Dennis said there are two financial aid items and campus solutions will do their best to help the campuses figure out the median. Dennis asked for an approximate count of how many programs would be affected at each campus. Sandy was wondering if the system can identify the students if the schools identify the plans and programs. Dennis stated that if they write queries, one query would be for Stafford loans and one query for private loans.
Sandy asked if Dennis has seen the changes that are being discussed for the return of title IV funds. Dennis said he believes this has to do with students who drop more than once. Katie said there is also a book charging issue has to do with book charges that should be put against the institutional charges.

**GPA**
Katie said they were reviewing transcripts with student records, and the transcript is coming up with term, special and cum gpa. Katie said this is new and she was wondering if cum gpa, on sap, is cum without institutional credits. Dennis said it depends on if the school includes transfer credits in the gpa or not, but they are all called cumulative.

Betty asked when they can expect the AC CTE scholarship information and Gina said new cohort will be in August and the old cohort will be distributed in June after GPA verification is complete.

The meeting adjourned at 2:37 p.m.