CUSAD Minutes
Thursday, February 18, 2010
Conference call
1:30-3:00 p.m. CT

Present:
Jeff Jacobs, BSC
Kim Gourneau, DCB
Sandy Klein, DSU
Katie Nettell, LRSC
Shirley Hanson, MaSU, Chair
Laurie Weber, MiSU
Shelley Blome, Kassi Griffin, and Nikki Bernard, NDSCS
Jeanette Enebo, Bonnie Litton, and Sandy Hill, NDSU
Robin Holden and Janelle Kilgore, UND
Lynn Aaberg, WSC
Betty Schumacher and Marsha Pritchert, VCSU
Dennis Junk, Campus Solutions
Peggy Wipf and Gina Padilla NDUS

Approval of January 21, 2010 CUSAD minutes
The January 21, 2010 CUSAD minutes were approved by consensus.

Truth in Lending - Robin
Robin said she is working with the Student Loan Service Center to complete the truth in lending disclosure forms. The forms have been sent to UND’s legal counsel and are waiting a reply. UND will send out disclosures once they have been approved. Robin said she will share a link to UND’s website which provides a step-by-step process for students to follow when applying for non-Title IV loans. Janelle said she is working with Dennis on implementing checklists.

Dennis said he would notify the listserv once the checklist is complete.

Net price calculator implementation options
Jeff asked what the campuses are considering using to meet the HEOA requirements relative to a net price calculator. Robin said UND has a financial aid estimator on their website which is similar to the net price calculator. Robin said a graduate student will be modifying the existing estimator to add the additional functionality needed to meet the HEOA requirements. She said they are hoping it can be built so other schools could easily modify it to meet their needs, so it can be shared. The council asked if scholarship information is included in the UND calculator, and Robin said they are planning on including that in the updated version. Jeff asked Dennis if Campus Solutions could develop a calculator for NDUS schools to use. Dennis responded that this was a process the NDUS campuses are responsible for. Robin said the NCES webinar
covered how to set-up the NCES template. Council members suggested this issue be re-visited. The net price calculator is on the agenda for the NDASFAA and RMASFAA conferences.

**Americorps Education Awards – Campus Compact**
Jeff said he has been asked for information on the Segal Americorps Education Award and was wondering if other council members had information to share. He said it appears additional financial aid dollars may be available to students whose schools have registered to participate in the program. The funds are linked to the maximum amount of the Pell Grant and provided work study funds. Jeff said he would distribute the information he has on the program. In response to a question on if matching funds were required, Jeff said it appears that matching funds are needed. **Jeff suggested having an Americorps representative or someone from the workforce development office join a future conference call to provide information.**

**Adult Education Council**
Shelly said she is part of the newly formed adult learner council. Members are from education, the National Guard, workforce training, voc-rehab and other entities. Their goal is to improve awareness, access and affordability to non-traditional age students to match workforce and student needs. The council is focusing on financial aid, flexible delivery, prior learning assessments, career planning, and matching employer needs. Another meeting is scheduled next month and the program is a high priority for the Chancellor. It was suggested that NDCAN would be an appropriate partner for this initiative.

**National Guard Military Outreach Specialist**
Laurie Weber was approached by someone from a military service center. They are scheduling an event to extend services and Laurie asked if the council members had information they could share on events the campuses hold aimed at military members. Jeff said BSC offers an outreach event. Laurie said she would explore more information on the military service center group and would report back to the council.

**Cost of attendance and military housing or housing allowance**
Katie asked council members if military students who receive a housing allowance for AY 2010-11 must have that amount reduced from their cost of attendance. Dennis said the FASFA form (questions 45 and 93g) indicates that housing allowances should be excluded for military members, but that food allowances should be reduced from the cost of attendance. Dennis said identifying students is the hard part, but after they are identified they can be put in a student group which is given a zero dollar amount for meals. **It was requested that Campus Connection look into what is available for identification purposes, and put this item on next month’s CUSAD agenda.**

**Notification of Administrative Withdrawal**
Sandy asked how campuses are providing information to the financial aid offices for students who are administratively withdrawn. Council members responded that they have forms that are routed to the offices involved in the withdrawal process that must be signed off on before a
student can be withdrawn. Sandy asked if they would forward a copy of the form they are using to her.

Sandy indicated DSU is experiencing an increase in students taking 8-week classes and the student loads are changing in the middle of the semester, and as a result she asked if other campuses are repackaging. The council members that responded said they follow the census date for packaging. In response to a question on when aid is released for students who are only taking classes the second eight weeks, the council members again said the aid is released at the census date.

Jeff asked if there is an update available on the Senates work on the Direct Lending bill. Peggy said there is an NCHELP call tomorrow which may shed light, but the last she saw in a NASFAA update was that the Secretary of Education is saying it will be put in-place by this summer.

**Pell and its effect on summer financial aid packaging**

Janelle said they have a process in place that they will be sharing at the spring conference relative to year-round Pell. Jeannie said she listened to the webinar which was led by Jeff Baker on the year-round Pell that was useful. **Shirley said she would send out information on the Pell webinar to the listserv.**

The next CUSAD meeting is scheduled for March 18, 2010 from 1:30-3:00 CT. Discussion items include cost of attendance and military housing or housing allowance.

The meeting was adjourned at 2:50 p.m. CT.