CUSAD/FUG Meeting Conference Call
Minutes
October 14, 2008

Attending:
BSC, DSU, LRSC, MiSU, MaSU, NDSU, NDSCS, UND, VCSU, WSC, Dennis Junk, Sue Applegren, Campus Solutions

Dennis called the meeting to order at 1:04pm

Additional IPEDS financial aid reporting - Dennis
This has already been taken care of. It is in Production. This is a report; Dennis encouraged everyone to take a look at this.

Fund roster by item type - where is the actual disbursement date? - Shelly
A trouble ticket was put in. A few years ago HECN was advised to disable this column; the report was taking a long time to run. Still being told it will be fixed in a future release. General consensus is it would be a nice addition to have. Jeanne (NDSU) suggested it be put at Medium priority. Dennis will add to Medium priority list.

Conditionally admitted students and Disbursements? – Peggy
Some students may be conditionally admitted; are they Financial Aid eligible? Not sure how these students would be tracked. An admission query, NDU_0009, would list their status. Lynn (WSC) reported that the admissions office does not allow registration on 2nd semester of being conditionally admitted. Financial Aid would be disbursed for 1st semester that they were conditionally admitted. General discussion on whether or not student should be eligible. They would be for 1st semester.

NDU SEOG Matching for FISAP - Jeff
Jeff (BSC) reported he ends up doing this manually. Not enough data is given on the reports. Dennis asked if this should be put on High priority list. Jeff suggested that it should be. Dickinson, MiSU, MaSU, LRSC, VCSU, reported they don’t have to do a match. No objections to adding to High priority list, so Dennis will add. Jeff and Jeanne agreed to have staff as resources for questions.

SAP - query for students with zero GPA due to pass/fail grading - Sue
Jeanne reported there are U’s and S’s also, would fall into the same pass/fail grading. Sue asked if a query is needed. Lynn responded yes. This will be added to the DR wish list. General discussion on SAP. Sue suggested everyone run through the SAP process and then suggest what they need in a query. A refresh of STAGE will be done on January 5th, after grades are posted for fall so schools can do more testing. Sue suggested running SAP in Report only and reviewing results. Fully graded date, the date that grades will show up on transcripts, for UND is the beginning of the term; Dickinson is Dec. 30, and for BSC is Jan. 2, Jeff will check with Tom about changing that date.

Changes to the Entrance Loan Counseling process. - Dennis
Prioritization is required. No suggestions were given on what priority list it should be added to. Sandy, Kathy (NDSCS), and Laurie (MiSU) agree it would help to have this working and should be put on Medium list.
Dennis talked about changes that were made regarding Exit Loan Counseling in People soft. Laurie asked if letter template should be updated, no objections were made. Jeanne wants to make sure we are in compliance with our text in People soft. Dennis will send out screen shots to everyone of the text on student self service award screens in people soft. Dennis reminded everyone that the text changes as the student progresses through the award and accepting process.

TEACH Grant query – should the “Combined English/ Writing” score be included if the student takes this test? – Dale
ACT test must include essay writing component; this can enable student to be eligible for TEACH grant. Dale would like to see this added to the query. Proposes it should be on high priority list so it will be ready for January. NDSU supports decision to put on high priority list.

**2009-2010 Miscellaneous fee (within the COA budget)** - Robin
Documentation was sent out to all. Move to accept (Sandy), was seconded and approved.

**2009-2010 Books and supplies amount used with COA budget** - Lynn A.
General discussion on book prices.
Move to increase up to $1000, seconded by Lynn, accepted.

**Financial aid opportunities for adults/nontraditional students.** - Peggy
FYI, Chancellor very serious on taking a look at how schools are accommodating these students. He wants to make sure schools are offering full opportunity for these students.

**Dollars for Scholars** - Peggy
MaSU agrees to match dollars coming in for this program. Contact local director Lori Sailor regarding this program.

General discussion.

**HEOA - general discussion**
Jeff asked anyone going to RMASFAA to bring back handouts to share with everyone. Decentralized training will be on Aspects of student eligibility; so nothing regarding HEOA.

**Discuss targeted completion dates for the re-prioritized PeopleSoft development list.** - Peggy
Dennis reported that the #1 priority is bundles, trouble tickets, email, phone calls with users. Depending on number of these, may not work on development list for weeks. Fewer trouble tickets are being reported.

**PeopleSoft issues, have Help Tickets responses been helpful to the reported problems?** - general discussion
Sue - Tickets that are very specific do not go out to the listserv. General help tickets that may benefit other schools are sent to the listserv, mostly tickets regarding SAP. General consensus is that it is helpful to see Help tickets on the listserv, would like to see more specific ticket issues sent out also.
Dennis - If you have questions on a ticket response, reopen the same help ticket by email.

Peggy asked if we should meet more often. Should we do face to face training on any issues? It was suggested that we meet on a need to basis. Peggy is fine with that, and it will stay as is.

Jeff reported that Dennis and Sue are going to BSC to go over SAP set-up. Dennis agreed to open that to other campuses. All interested can email Jeff by the end of the week to set that up.

Dennis adjourned meeting at 2:39pm.