Call: 712-432-1620  
Access Code: 641956#

Minutes assigned to: Mayville

Present: BSC, DSU, LRSC, MASU, MISU, MISU-B, NDSCS, NDSU, UND, VCSU, Angela, Marie, Dee

General Agenda Items:
1. Payment Plans – Dee still testing set up, assigning, there is self enrolling trouble, will do more testing going forward, will get Dee’s issues resolved before any training, self service amounts needs addressing, hopefully by beginning on new year all schools can get together to test/train, will have a WEBX to go over basics – send Dee dates that are the best times for your school, send any question to Dee or Kelly

2. Credit History Process – Marie – plan to migrate changes to production 12/17/08 evening, service indicator amount on old records to zero should be done by school – submit with remedy ticket

3. 1098T update – Angela – task force to report on finding on testing ASAP, new for 1098T is that it will be generated by term, all schools can test 1098T – Angela will send out new instructions, please monitor the generation time with the date and the time it took to generate, confirm the dates you are going to generate the 1098T’s in production from the schedule done in August

4. Student Center: Account Summary – Chelsea (update) – sent an email for everyone to view to get opinions and approvals, voted not to include service indicators on report, send to DR after all approvals

5. 0930 Batch tuition process – each school should send a remedy ticket when they want the process to start

6. CC User Group Items – not much new to report, see CC User Group minutes from 12/10/08

7. E-billing – found out that if a student had not logged in to TouchNet they will not get an email notification of any bills – will need to do an email load to TouchNet – this will be a priority, can verify in Bill Payment+Suite if student has logged in

8. Other – Marie went over her DR and their status

Development Requests:
Marie is working on the following DRs:
1. Removing the dollar amounts from the service indicators on the credit history process.
2. Reviewing the instance column on the G/L query.

Karin needs to submit DRs for the following:
1. NDU_0107_SF - Service Indicator Balance – include a column that contains the Placement Date.
2. On the billing statement, increase the font on the address. (This has been requested from American Mail House.)
3. Query NDU_0086_SF: Can the field “Timing” be added as a column.

Wish list:
1. Automatic posting of all groups (especially for FA groups).
2. Include the EMPL ID in the Self Service page in 9.0.
3. Implementing an Account Summary page.
4. Set Up SACR > Product Related → Student Financials → Course and Class Fees → Class Fees: When pulling up a class, can it pull it up by Term. There are too many rows pulling up which causes processing problems. This is because there are multiple sections per class per term.
5. Can the “View Statements/Pay Online Now” TouchNet link be added under the Student Center (under Finances/My Account)? Also maybe split the link into two links.
6. Develop a query to find Direct Deposits that have not been used for 24 mths.
7. Adding names to the tuition calc error report.
8. Reviewing the TouchNet email statements.

Next Meeting: January 21st
Next Minutes: