Attending: Roll Call
BSC: Greg Sturm: Absent
DSU: Norman Coley
LRSC: Stephanie Shock
MSU: Jacque Moore
MiSU: Lynda Opp: Absent
DC: Luann Soland: Absent
NDSCS: Aggie Fettig
NDSU: Merideth Sherlin
UND: Debi Melby
VCSU: Charlene Stenson
WSC: Mindy Sigvaldsen
GRAD: Evan Nelson
SITS: Linda Baeza, Mary Bergstrom, Ralph Tinjum & Brad Holcomb
NDUS: Aimee Copas (future attendee)

Roll Call:
Completed

Minutes:
No corrections were needed to the minutes.

Old Business

Data Dictionary
No updates at this time.

New Business

Recording Military Status
NDUS tab is loading from the online application and therefore, we do not need to do it on the bio-demo page.

MN Reciprocity
Students who attend a ND school right out of high school should be coded MN Reciprocity. Students who did not attend college within 12 calendar months after graduating from high school should be coded MHEC. Minnesota has asked that students from homeschool or GED’s fill out the paper application. (attached to the minutes are the criteria for MN Reciprocity).

PS Web Application
Aggie mentioned that she has been receiving web applications and asked if there is a live link somewhere that needs to be terminated. Once the common online application was active for all schools the web app should have been terminated. It was later determined the link on the NDUS web site had not been terminated and applicants were able to still access the PS web application. SITS staff were going to follow up with the system office to remove the link.
Linda’s List

Tools Upgrades
The new tools upgrade will occur on June 12 and it will look and feel a bit different. Stage will open for testing and Linda asked that we test if at all possible. Linda will put testing items together for us in stage prior to go live.

Gainful Employment
No update on this topic yet.

List Serv
Linda will be updating user group with Admission Directors for list serve

Application Delete & ACT/SAT Post
Linda is working on access and instructions for this process. She is also moving forward on instructions and the option for schools to post ACT scores that have suspended.

Dotted ID
Linda is working to create a filter to see if someone has a dotted.id created. This does not mean it has been claimed.

Lastsignon_non_dotted
Lastsignon_dotted = the last time they signed in with their dotted ID

Communication Gen
A power point presentation was given by Linda. The presentation outlined the pro’s and con’s between Communication Gen and Hobson’s communication tools. As a group we decided not to go with communication gen at this time. However, individual schools can take this task on themselves if they choose to use Communication Gen.

Committee Transition
Lynda Opp, Minot State University will take over as Chair of the Functional User Group and Aggie Fettig, North Dakota State College of Science will take over as secretary in September.

Remaining scheduled meeting
July 19 & 20 to work on common application data mapping. Location to be determined, but looks like Bismarck. IVN will also be made available for those who can’t make the meeting.

Wed, August 10, 2011 remains scheduled at this time.

Meeting Adjourned at 12:01pm

Submitted by,
Debi Melby